

**ENFIELD BOARD OF EDUCATION
SPECIAL MEETING MINUTES
FEBRUARY 10, 2009**

A special meeting of the Enfield Board of Education was held at John F. Kennedy Middle School, located at 155 Raffia Road, Enfield, CT on February 10, 2009.

1. **CALL TO ORDER** The meeting was called to order at 7:32 PM by Chairman Greco.

2. **INVOCATION OR MOMENT OF SILENCE** Patrick Droney

3. **PLEDGE OF ALLEGIANCE** Patrick Droney

4. **FIRE EVACUATION ANNOUNCEMENT** Chairman Greco announced the fire evacuation announcement.

5. **ROLL CALL**

MEMBERS PRESENT Joyce Hall, Vincent Grady, Judy Apruzzese-Desroches, Tom Arnone, Patrick Droney, Greg Stokes, Susan Lavelli-Hozempa, Charles Johnson and Andre Greco

MEMBERS ABSENT None

ALSO PRESENT Dr. John Gallacher, Superintendent of Schools and Mr. Anthony Torre, Assistant Superintendent of Schools

6. **APPROVAL OF MINUTES**

Mr. Grady moved, seconded by Ms. Hall that the regular meeting minutes of January 27, 2009 be approved. There were no corrections. Motion passed by a **show of hands 9-0-0.**

7. **BOARD GUESTS** - None

8. **CORRESPONDENCE AND COMMUNICATIONS**

a. Invitation to attend the John F. Kennedy Evian Simcovitz National Junior Honor Society Induction Ceremony.

9. **AUDIENCES** - None

10. **BOARD MEMBER COMMENTS**

Mr. Arnone thanked staff members and the custodial staff for their efforts with the Fermi water break in the Band room. Equipment was removed from the room saving us numerous dollars and equipment. Mr. Arnone addressed the sidewalk ordinance for clearing sidewalks within 24 hours and stated that it is a bit too long especially when children are walking to school. Mr. Arnone congratulated A.J. O'Brien, our PE/Health Department Chairperson for doing more outside of the school. Mr. O'Brien has a program for Special needs students with Healthtrax to keep them physically fit throughout the year. Mr. O'Brien is involved in several programs with our youth. Mr. Arnone thanked Mr. O'Brien for all that he does.

Mrs. Apruzzese-Desroches stated that Hazardville Memorial PTO will host a cabin fever dance on Saturday, February 21, 2009 at 7:00 PM as a fund raiser. The cost is \$10.00 additional information can be found on E-TV.

Mr. Grady attended the Henry Barnard assembly where students received awards for safety, TLC, star student and star graduates. It was nice to attend this program. Mr. Grady attend a Relay for Life for Cancer kickoff meeting in Suffield. Mr. Grady urged community members to support our students who will participate in this worthwhile fundraising program. In the past, students from JFK, Enfield High and Fermi have participated and Jane's Team from JFK has been quite successful.

Ms. Hall attended the Connecticut Loves to Read Day in Enfield at the Enfield Public Library on Saturday, February 7, 2009. We received a resolution from the Mayor and an announcement from the Governor. Students and staff members from Enfield public and parochial schools attended. Fermi Senior Corey Anderson emceed the event and did a fabulous job. This program was developed by two language arts consultants and the head of the Enfield Library Teen Services - Chrissy Tourcotte-White, Dawn Marchese and Ellen Phillips. Everyone had a lot of fun.

Mr. Droney also congratulated the Fermi staff and students for rescuing the band equipment. Mr. Droney stated that the Relay for Life is a great program and urges everyone to give generously with the fundraiser against cancer.

Mrs. Lavelli-Hozempa attended the first ever Teacher Internship Program that was held at Henry Barnard last week. Fifteen people attended the workshop for obtaining teacher certification while doing an internship without paying tuition. Mrs. Lavelli-Hozempa would like to continue promoting and offer this program. Mrs. Lavelli-Hozempa thanked Nick Maiorino, Agnes Mercik and Sue Christopherson for this program.

Chairman Greco stated the Demographic Advisory Committee presentation will be held on Tuesday, February 24th at Town Hall. They will be Board guests at our next meeting. Board members will be given an opportunity to ask questions to DAC members.

11. SUPERINTENDENT'S REPORT

- a. President's Day – as presented
- b. Junior National Honor Society – as presented
- c. Budget Forum Discussion with Senator Kissel – as presented
- d. Grants Report – as presented

Dr. Gallacher stated that Mr. Drezek heard back from our CIRMA agent and the insurance company will cover the computer's that were damaged in the first pipe burst at Fermi. The insurance company believes that there is still life left to the damaged computers and will hold a salvage sale. Dr. Gallacher will inform Mr. Russell of this.

12. BOARD COMMITTEE REPORTS

Mr. Stokes reported that the Personnel Committee members (Ms. Hall, Mr. Grady, Mr. Stokes) met with Town Council members on February 9th regarding self funding insurance plan. On February 24th at 6:00 PM a presentation to the entire Board and Town Council will be held at Town Hall on self funding insurance.

13. APPROVAL OF ACCOUNTS AND PAYROLL - None

14. UNFINISHED BUSINESS - None

15. NEW BUSINESS

a. First Reading of Suggested Changes to Several Policies

Mr. Johnson stated that we have several policies to discuss and he will make one motion for a first reading. Board members discussed the proposed changes and made the following additional changes:

1240.1 Volunteers in Schools

Lines 15-22 & 24-34 – swap paragraphs

3161 Transfer of Funds – no additional changes

3260 Disposal of Educational Materials – no additional changes

3293 Restitution for Property Damage (Vandalism) – no additional changes

3320 Purchasing Policy – no additional changes

3511 Fire Safety Program

Line 49 – delete ~~Fire Wardens (i.e., Teachers) Shall take roll call.~~

Line 51 – 4.3. now becomes 4.2.

Line 62-63 – delete (~~Ref: App. B. sample self inspection form~~)

Line 73 – delete ~~5.3. Reporting~~

Line 75 – 5.3.1 now becomes 5.2.2.

Line 79-83 – delete the entire section of ~~5.3.2. The Fire Marshall....by February 1st.~~

3512 Pest Management Program – no additional changes

3545 Transportation of Students – no additional changes

3546.1 Reduced Price and Free Lunches – no additional changes

4111 Personnel Administration

Line 13 – change sex to gender

5123 Promotion/Retention/Assignment

Line 7 – change Grades K-8 to Grades K-6

Lines 9, 10, 13, 15, 16, 18, 21, 24 – change pupil to student & pupils to students

Line 13 – add after recommendations of all persons - , including parental and/or guardians

5410 Nondiscrimination – Title IX

Line 8 – change sex to gender

Mr. Johnson moved, seconded by Ms. Hall that the Enfield Board of Education accepts the proposed changes and additional changes to policies 1240.1 Volunteers in Schools; 3161 Transfer of Funds; 3260 Disposal of Educational Materials; 3293 Restitution for Property Damage (Vandalism); 3320 Purchasing Policy; 3511 Fire Safety Program; 3512 Pest Management Program; 3545 Transportation of Students; 3546.1 Reduced Price and Free Lunches; 4111 Personnel Administration; 5123 Promotion/Retention/Assignment; 5410 Nondiscrimination – Title IX as a first reading.

A vote by **roll call 9-0-0** passed unanimously.

Mr. Johnson stated that the Policy Committee reviewed policy 3545.1 Transportation of Students and there are no changes needed and the reviewed date of this policy will be changed to February 10, 2009. Ms. Hall asked if we are in compliance with the State recommendations for walking distances. Mr. Johnson stated that the State has longer walking distances. Ms. Hall further

stated that the DAC may have recommendations for walking distances. Mr. Johnson stated we will wait for their presentation on February 24th.

16. EXECUTIVE SESSION

Mr. Stokes moved, seconded by Mr. Droney that the Enfield Board of Education enter into executive session to discuss:

- a. Matter(s) Related to Employee Disciplinary Action
- b. Matter(s) Related to Non-Union Employee's Salaries/Fringes Considerations for FY09-10

A vote by show of hands 8-1-0, motion passes with Mrs. Apruzzese-Desroches in dissent.

Dr. Gallacher, Mr. Torre and Dr. Cooke joined the Board in Executive Session at 8:30 PM.

Mr. Grady moved, seconded by Mr. Johnson to end the Executive Session and return to Public Session at 9:35 PM. Motion passed unanimously by a show of hands 8-0-0. No other actions were taken while in Executive Session.

17. ADJOURNMENT

Mr. Grady moved, seconded by Mr. Arnone to adjourn the Special Meeting of February 10, 2009. All ayes, motion passed unanimously.

Meeting stood adjourned at 9:36 PM.

Joyce P. Hall
Secretary
Enfield Board of Education

Respectfully Submitted,

Kathy Zalucki, Recording Secretary