

**ENFIELD BOARD OF EDUCATION
SPECIAL MEETING MINUTES
MAY 19, 2009**

A special meeting of the Enfield Board of Education was held at Town Hall in Council Chambers located at 820 Enfield Street, Enfield, CT on Tuesday, May 19, 2009.

1. **CALL TO ORDER** The meeting was called to order at 7:30 PM by Chairman Greco.

2. **PLEDGE OF ALLEGIANCE** Greg Stokes

3. **FIRE EVACUATION ANNOUNCEMENT** Chairman Greco announced the fire evacuation announcement.

4. **ROLL CALL**

MEMBERS PRESENT Patrick Droney, Greg Stokes, Charles Johnson, Susan Lavelli-Hozempa, Joyce Hall, Judy Apruzzese-Desroches, Vincent Grady, Tom Arnone and Andre Greco

MEMBERS ABSENT None

ALSO PRESENT Dr. John Gallacher, Superintendent of Schools; Anthony Torre, Assistant Superintendent of Schools; Dr. Craig Cooke, Human Resources Director and Chris Chemerka, Business Manager

5. **CONTINUED BUDGET DISCUSSION**

Chairman Greco stated that we received our allocation from the Town Council and Board members are here to decide how to spread the funds around on individual line items. Chairman Greco discussed ground rules and asked Board members what their priorities are. This has been another difficult budget season again. It is important to agree upon our priorities. Board members agreed on the following priorities:

1. Restore programs and curriculum;
2. Maintain target class size levels at elementary;
3. Keep high school electives;
4. Minimize parental financial responsibilities.

Chairman Greco stated that we will use Dr. Gallacher's list of recommendations from April 14, 2009 to work from. We have a list of itemized reductions and we will keep a running list with the total. This will be an interactive collaborative discussion. Board members agreed to keep the reductions listed in Tier I unchanged.

Mr. Stokes stated that we will build a consensus up to the final. Chairman Greco stated that we will build a consensus, talk about the line items and Board members will vote and adopt our budget.

Dr. Gallacher stated that Board members need to add in for the additional IT line item which will bring us to \$4,039.725.

Mrs. Apruzzese-Desroches asked if Board members should address magnet costs at this time. Dr. Gallacher stated he did not address magnet costs in his list of recommendations.

Dr. Gallacher stated that we received another teacher retirement this morning bringing that line item from \$480K to \$510K. There will be 17 teacher retirements now.

Dr. Gallacher further stated that self-insurance funding will save us \$800K based on his discussion with Town Manager Matt Coppler today.

Chairman Greco does not believe that we will get through the budget tonight. Board members agreed to speed up the process, that if a consensus on a line item is not agreed upon, it will be skipped and revisited later. Skipped items will be highlighted.

Listed below is the list from the Board's discussion:

Superintendent's List of Reductions

April 14, 2009

5/19/2009

Zero %	3,949,725	3,949,725
IT Contribution	90,000	90,000
Grand Total	4,039,725	4,039,725

Tier I Reductions

Smyth Bus Concessions		-105,000
Nurses' Concessions		-27,500
Savings on 17 Retirees @ 30K each		-510,000
Sign Language Specialist		-45,277
Health Insurance Savings		-800,000
Paras' Concessions		-101,000
Administrators' Concessions		-352,000
Central Office Non-Union Freeze		-22,000
Business Manager Salary Hire		-10,000
Human Resources Salary Hire		-10,000
Grand Total Tier I	4,039,725	2,056,948

Tier II

Athletic Reductions:

Co-op Boys/Girls Swimming		-7,716	2,049,232
Eliminate JFK Sports	-70,764	0	2,049,232
Eliminate Elementary Intramurals	-17,000	0	2,049,232
Eliminate Freshman Basketball (Boys & Girls)	-21,733	0	2,049,232
Eliminate Freshman Football	-12,910	0	2,049,232
Eliminate Security School Staffers @ Ball Games	-7,000	0	2,049,232
Eliminate Photo/Film @ EHS/FHS		-1,648	2,047,584
Eliminate Scouting @ EHS/FHS		-412	2,047,172
Eliminate Athletic Doctor Medical		-6,491	2,040,681

*** Revenue Producers for Participation Fees - Budgetary Savings to Follow:**

Major Fund Raiser for All Sports	-10,000	2,030,681
* General Participation Fee \$100 per Athlete/per Sport with Participant Yearly Cap \$200, Family Yearly Cap \$400	-119,000	2,030,681
Additional Participation Fee for Specific Sports (not applicable to \$400 Family Cap)		
* Ice Hockey - \$500 per Player	-22,000	2,030,681
* Golf - \$100 per Player	-3,700	2,030,681
<u>Music Reductions:</u>		
Instrumental Music Participation Fee @ \$50	-42,000	2,030,681
School Instrumental Use Fee @ \$25	-5,625	2,030,681
<u>System Wide</u>		
Reduced Hours - Partnership Coordinator	-23,000	2,007,681
Reduced Hours - Truant Officer Courier	-23,000	1,984,681
Eliminate 1.0 FTE Coordinator Secretary	-38,700	1,945,981
<u>Elementary Schools:</u>		
Reduce 9 Lunch Aides	-20,000	1,925,981
Reduce 4 Part Time Elementary Secretaries	-23,000	1,925,981
Eliminate 3 K-6 Library Aides	-66,000	1,925,981
Eliminate Health Teacher	-45,000	1,925,981
Eliminate TLC Program	-284,670	1,925,981
Eliminate 6 Classroom Teachers @ \$45K	-270,000	1,925,981
Eliminate 1 FTE PE Teacher	-45,000	1,880,981
Freeze K-6 Library Books Purchase	-57,750	1,880,981
Eliminate 6 Dept. Chairs (Art, Music, PE, Business, Tech Ed (Shop), FACS (Home Ec)	-33,000	1,847,981
<u>JFK Middle School:</u>		
Eliminate 1 Team (4.0 FTE English, Math, SS, Science)	-200,000	1,647,981
Eliminate 1.0 FTE SPED Teacher @ JFK	-45,000	1,602,981
Eliminate In-School Suspension @ JFK	-16,000	1,602,981
Eliminate 1.0 FTE 10 Month Secretary	-30,000	1,572,981
<u>EHS/FHS:</u>		
Eliminate 1.0 FTE Social Studies @ EHS	-45,000	1,572,981
Eliminate 1.0 FTE Tech Ed (Photo & Graphic) @ EHS	-45,000	1,572,981
Eliminate 1.0 FTE SPED @ EHS	-45,000	1,527,981
Eliminate 1.0 FTE Business @ EHS	-45,000	1,527,981

Eliminate In-School Suspension Program @ EHS	-16,000	1,511,981
Eliminate 2 Lunch Aides @ EHS	-6,000	1,505,981
Eliminate .5 FTE Music Teacher (Band) @ EHS	-22,500	0
Eliminate 1.0 Secretary @ EHS	-30,000	1,475,981
Eliminate 1.0 FTE Latin Combined EHS & FHS	-45,000	1,475,981
Eliminate In-School Suspension Program @ FHS	-16,000	1,459,981
Eliminate .5 FTE Music Teacher @ FHS	-22,500	1,459,981
Eliminate 1.0 FTE Tech Ed (Photo & Graphic) @ FHS	-45,000	1,459,981
Eliminate 1.0 SPED @ FHS	-45,000	1,459,981
Eliminate 1.0 Secretary @ FHS	-30,000	1,429,981
Eliminate 2 Lunch Aides @ FHS	-6,000	1,423,981
Eliminate 5 FTE Elementary Counselors @ \$50K ea.	-250,000	1,423,981
Eliminate 6 Additional K-6 Teachers @ \$45K ea.	-270,000	1,423,981
Eliminate 1.0 FTE Elementary Computer Teacher @ \$50K	-50,000	1,423,981
Eliminate 1.0 FTE Elementary Art Teacher @ \$50K	-50,000	1,423,981
Eliminate 5 Part Time Elementary Secretaries	-33,000	1,423,981
<u>Tier III Reductions</u>		
Eliminate 1.0 World Languages @ JFK	-50,000	1,423,981
Eliminate World Language Chair @ JFK @ \$5.5K	-5,500	1,418,481
Eliminate 1.0 FACS (Home Ec.) @ JFK	-50,000	1,368,481
Eliminate 1.0 Music @ JFK	-58,000	1,368,481
Eliminate JFK Librarian	-58,000	1,368,481
Eliminate Additional HS Music	-50,000	1,368,481
Eliminate 2.0 FTE PE/Health @ 9-12 @ \$50K ea.	-100,000	1,368,481
Eliminate Career Labs at HS Level	-32,000	1,368,481
Eliminate additional 1 FTE SPED K-12	-50,000	1,318,481
Eliminate 1.0 Tech Ed.	-50,000	1,318,481
Eliminate 2.0 Art @ HS Level	-100,000	1,318,481
Eliminate 1.0 Social Worker	-55,000	1,318,481
Reduce Transportation Liaison 50%	-19,000	1,299,481
Eliminate 3 Additional K-6 Teachers @ \$45K	-135,000	1,299,481
Eliminate 1 FTE FHS Social Studies @ \$45K	-45,000	1,299,481
Eliminate 1.0 FTE C/O Secretary via Reductions	-33,000	1,266,481
Access All Excess Cost Grant Funds	-500,000	1,266,481
Reduce General Supply Lines	-50,000	1,216,481
Reduce OT/PT Dia. Evals	-75,000	1,141,481
Reduce Elementary Library Clerk 50%	-18,000	1,123,481
Reduce Workers Compensation	-15,279	1,108,202
Eliminate CABA Membership	-23,000	1,108,202

Chairman Greco stated that we can revisit the line items put on hold or we can continue this discussion at another meeting.

Dr. Gallacher stated there are some positions that will need to be filled. Chairman Greco would like to see a specific list of call backs. Dr. Gallacher stated some of the 103 non-renewal positions are the positions that will be called back. We can give you a list of approximately 40 names. Dr. Gallacher further stated that we will give you a list by subject with names and a list of any open positions.

Ms. Hall would like to discuss K-6 teacher positions. Mrs. Apruzzese-Desroches stated we are waiting for Dr. Gallacher to give us a list on class sizes.

Mrs. Apruzzese-Desroches stated that we need to address teacher non-renewals quickly before we lose those teachers. Schedules also need to put in place.

6. ACTION(S), IF ANY, ON THE ADOPTION OF THE BOARD OF EDUCATION'S FY2009-10 BUDGET - None

7. IT THERE ARE NO ACTION(S) ON ITEM #6, SET A FUTURE MEETING DATE TO CONTINUE BUDGET DELIBERATIONS

Board member's agreed to cancel the May 26th Regular meeting and hold a Special Meeting in its place. The Special meeting will start at 7:00 PM and will be held in Council Chambers.

The May 26, 2009 Finance and Policy meeting will be canceled.

8. ADJOURNMENT

Mr. Stokes moved, seconded by Mr. Johnson to adjourn the Special Meeting of May 19, 2009. All ayes, motion passed unanimously.

Meeting stood adjourned at 10:15 PM.

Joyce P. Hall
Secretary
Enfield Board of Education

Respectfully Submitted,

Kathy Zalucki, Recording Secretary