

## **Enfield Public Schools Student/Parent iPad Usage Agreement**

### **Parent/Guardian Responsibilities**

Your son/daughter has been issued an iPad to enhance learning. In addition to all items specified in the Handbook, it is essential that the following guidelines be followed to ensure the safe, efficient, and ethical operation of this device:

- I will supervise my child's use of the iPad at home and promote digital wellness through monitoring screen time.
- I will make sure my child recharges the iPad battery nightly.
- I will make sure my child brings the iPad to school every day.
- I will discuss the Enfield Public Schools' expectations regarding the use of the internet and email at home.
- I will not attempt to repair the iPad, nor will I attempt to clean it with anything other than a soft, dry cloth.
- I will report, to the school, any problems with the iPad as outlined in the Handbook.
- I will not load or delete any software from the iPad.
- I agree to return the iPad to school when requested and/or upon my child's withdrawal from Enfield Public Schools.

### **Student Responsibilities**

Your iPad is an important learning tool and is to be used for educational purposes. In order to take your iPad home each day, you must be willing to accept the following responsibilities:

- I will bring the iPad to school every day.
- I will keep the iPad in its protective case at all times.
- I will recharge the iPad battery each night.
- I will treat the iPad with care by not dropping it, getting it wet, leaving it outdoors, exposing it to extreme temperatures, or using it with food or drink nearby.
- I will not lend the iPad to anyone, not even my friends or siblings; it will stay in my possession at all times.
- I will not use my iPad with personal email accounts other than those assigned by school.
- I will not remove programs or files from the iPad.
- I will not give out personal information when using the iPad.
- I agree that any other electronic communication should be used only for appropriate, legitimate, and responsible communication. I will practice good Digital Citizenship skills.
- I will keep all accounts and passwords assigned to me secure and will not share these with any other students.
- I will not attempt to repair the iPad.
- I will return the iPad when requested and/or upon my withdrawal from Enfield Public Schools.
- When using the iPad at home, at school, and anywhere else I may take it, I will follow the policies of Enfield Public Schools, especially the Student Handbook and Acceptable Use Policy, and abide by all local, state and federal laws.

In the event that the iPad is damaged, lost or stolen under this plan, restitution will be expected. It is important to remember that our Mobile Device Management Tool, Mosyle, is used on the device and has the ability to track the location of the iPad (location will be indicated on a map), as well as remotely control a sound notification on each device. In the event of loss or theft, it is very important to notify school personnel quickly (before the battery drains). The school district will treat a lost iPad as stolen and will support law enforcement/authorities in tracking the device.

**I have read, understand and accept the parent/student responsibilities enclosed in this EPS Technology Handbook.**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Student/Parent Technology Loss/Damage - Waiver

The replacement cost of the lost device is based on the cost of the replacement of the device at the time of loss. A student/parent/guardian is fully responsible for the replacement cost of any device lost while in their possession. Replacement costs for accessories including but not limited to, cases, charging cords, etc. will be based on the **cost at the time of replacement**. See Comparison Chart below:

New Free and Reduced Meal applications need to be completed for the current school year prior to payment of the Loss/Damage Waiver fee. These are available online and also are sent home on the first day of school.

To join the Loss/Damage Waiver Opportunity program, see below for payment options. Please see comparative insurance chart below:

	With Loss/Damage Waiver Program	Without Loss/Damage Waiver
Cost of Lost/Damaged iPad <b>Per Occurrence</b>	Covered (See Waiver Fee Below)	\$400
Replacement Cost of Charger/Accessories/Keyboard <b>Per Occurrence</b>	Covered (See Waiver Fee Below)	Minimum charge \$40
<b>Cost of Repair Per Occurrence</b>	Covered (See Waiver Fee Below)	\$400

Lunch Status	Cost of Damage Waiver Program
Regular	\$35 Per Occurrence
Reduced	\$25 Per Occurrence
Free	\$15 Per Occurrence

Please confirm:

\_\_\_\_\_ I understand any violation of the terms of this agreement may subject me to disciplinary action.

*For the Damage Waiver Program: This payment will cover my student's iPad for **one occurrence** during the current school year.*

\_\_\_\_\_ I have paid online through myschoolbucks.com.

\_\_\_\_\_ I have included a check made Payable to Enfield Public Schools with my child's name on the check.

\_\_\_\_\_ I am approved for Free or Reduced Meals and have completed the yearly Application.

\_\_\_\_\_ I do **NOT** want to participate in the Loss/Damage Waiver for my child's iPad. I understand I am responsible for the replacement cost of the device should it get broken, stolen or lost.

\_\_\_\_\_ I have read, understand and accept the parent/student responsibilities enclosed in this EPS Technology Handbook.

Parent/Guardian Signature): \_\_\_\_\_ Date: \_\_\_\_\_

Student Name: \_\_\_\_\_ ID#: \_\_\_\_\_