



*We make a difference in Enfield – every child,
every day.*

Enfield Public Schools
1010 Enfield Street
Enfield, CT 06082
Telephone 860-253-6500
Fax 680-253-6510

**DOCUMENTS REQUIRED AT TIME OF REGISTRATION
(NOT NEEDED IF ALREADY REGISTERED IN ONE OF OUR PROGRAMS)**

- _____ Birth Certificate (School will make a copy at Registration)

- _____ Proof of Residency: Two current dated documents
required:
 - _____ Utility Bill
 - _____ Purchase or Lease Agreement
 - _____ Rent receipt for latest month with landlord's name, address,
and telephone number
 - _____ Deposit receipt for gas, electric or phone (landline only)
service start-up
 - _____ Copy of Driver's License will be accepted as a secondary
form of proof of residency WITH one of the above listed
documents. Driver's license must be current and no
address change stickers allowed.
 - _____ Immunization Record)
 - _____ Health Assessment Record
(State of CT Blue Physical Form)

- _____ Proof of Guardianship/Parental Custody if divorced
or separated

**Electronic pre-registration (www.enfieldschools.org) is Please see the back of
this page for instructions. Please note that pre-registration is only part of the
registration process and your registration will *not* be complete until you show the
documents listed to the building principal or representative.**

Instructions for Completing Electronic Registration

Sign In

Email Address

Password

Remember me on this computer

Create Account

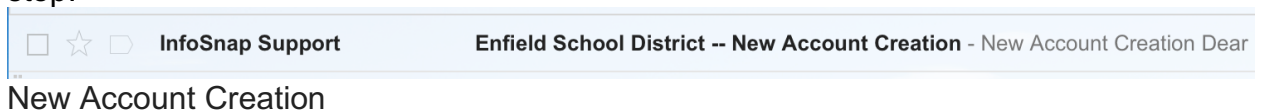
With an account, you can...

- Complete forms online
- Save and return to forms in progress
- Print form history

1. Go to our website @ www.enfieldschools.org
2. Click on the banner:

All new Electronic Registrations here!

3. Create Account
 - a. Enter the following required information to continue. **This account is meant to be created by an adult family member.** It is important to create only one account per household so that the system will be able to save and access your information correctly.
 - b. **Don't Have an Email Address?** We suggest that you obtain a free email account online through [Google](#) or [Yahoo](#).
 - c. With an account, you can...
 - i. Complete forms online
 - ii. Save and return to forms in progress
 - iii. Print form history
4. Check your email: (you do not have to check your email to continue). Go to next step.



Dear XxxXXXXXXXXXX,
You have successfully created your secure family account, and are now able to complete online forms for Enfield School District, powered by InfoSnap. To sign in, you'll be asked for your email address and the password you selected when the account was created.

Thank you,
InfoSnap Support

5. Re-sign-in with your email (login) and password.
6. Follow steps
7. If you do not finish, your form will be automatically saved and updated when you sign in again.