



*We make a difference in Enfield – every child, every day.*

**Enfield Public Schools**  
**1010 Enfield Street**  
**Enfield, CT 06082**  
*Telephone 860-253-6500*  
*Fax 860-253-6510*

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**DOCUMENTS REQUIRED AT TIME OF REGISTRATION  
(NOT NEEDED IF ALREADY REGISTERED IN ONE OF OUR PROGRAMS)**

- Birth Certificate (School will make a copy at Registration)
- Proof of Residency: Two current dated documents required:
  - Utility Bill
  - Purchase or Lease Agreement
  - Rent receipt for latest month with landlord's name, address, and telephone number
  - Deposit receipt for gas, electric or phone (landline only) service start-up
- Copy of Driver's License will be accepted as a secondary form of proof of residency WITH one of the above listed documents. Driver's license must be current and no address change stickers allowed.
- Immunization Record
- Health Assessment Record
  - (State of CT Blue Physical Form)
- Proof of Guardianship/Parental Custody if divorced or separated

**Electronic pre-registration ([www.enfieldschools.org](http://www.enfieldschools.org)) . Please see the back of this page for instructions. Please note that pre-registration is only part of the registration process and your registration will *not* be complete until you show the documents listed to the building principal or representative.**

## Instructions for Completing Electronic Registration

Sign In	Create Account
Email Address <input type="text"/>	With an account, you can...
Password <input type="password"/>	<ul style="list-style-type: none"><li>• Complete forms online</li><li>• Save and return to forms in progress</li><li>• Print form history</li></ul>
	<input type="button" value="Create Account"/>

1. Go to our website @ [www.enfieldschools.org](http://www.enfieldschools.org)
2. Click on the banner:



3. Create Account
4. Enter the following required information to continue.  
**This account is meant to be created by an adult family member.**  
It is important to create only one account per household so that the system will be able to save and access your information correctly. **Don't Have an Email Address?**  
We suggest that you obtain a free email account online through [Google](#) or [Yahoo](#).
5. With an account, you can...
  - Complete forms online
  - Save and return to forms in progress
  - Print form history

### Start a New Form

<a href="#">New Student Pre-Registration 2019-2020</a>	>
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6. Follow steps
7. If you do not finish, your form will be automatically saved and updated when you sign in again.