

**ENFIELD BOARD OF EDUCATION  
ENFIELD, CONNECTICUT**

**Time-Place:**

**Council Chambers  
820 Enfield Street  
Enfield, CT  
7:00 PM Regular Meeting**

**Date: 04/28/15**

- 1. Call to Order – 7:00 PM**
- 2. Invocation or Moment of Silence – Ray Peabody**
- 3. Pledge of Allegiance – Ray Peabody**
- 4. Fire Evacuation Announcement**
- 5. Roll Call**
- 6. Board Guest(s)**
  - a. UCONN PEP Group – Lorena Cisneros**
  - b. Enfield KITE**
- 7. Superintendent's Report**
  - a. Student Representatives Report**
  - b. Public Hearing on the FY2015-16**
  - c. Grants Report**
  - d. Personnel Report**
- 8. Audiences**
- 9. Board Members' Comments**
- 10. Unfinished Business**
- 11. New Business**
  - a. Approval of School Readiness Grant**
  - b. Proposed New Policy – #5140.2 Sexual Abuse and Assault Awareness and Prevention Program – *First Reading***
  - c. Proposed Policy Changes – #5131.9 Bullying Prevention, Teen Dating Violence Prevention and Intervention Policy – *First Reading***
  - d. Proposed New Policy – #3545.3 Transportation of Students by School Personnel – *First Reading***
  - e. Proposed New Policy – #1240.2 Policy Regarding Visitors – *First Reading***
  - f. Proposed Policy Changes – #4000 Personnel ~~Smoking~~ Restriction Alcohol, Tobacco and Drug-Free Workplace – *First Reading***
  - g. Proposed Policy Changes – #4118.5 Computer Network and/or Internet Use Policy – *First Reading***
  - h. Proposed Policy Changes – #5131.61 Student Conduct – Smoking/Tobacco Restriction Policy – *First Reading***
  - i. Proposed New Policy – #5141.7 Concussion and Head Injuries – *First Reading***

- j. **Proposed Policy Changes – #5142 ~~Policy on Safety~~ School Security and Safety – *First Reading***
- k. **Proposed Policy Changes – #9133 Standing Committees of the Board – *First Reading***
- l. **Proposed Policy Changes – #2112.4 Employment of Administrators – *First Reading***
- m. **Proposed Policy Changes – #1240.1 ~~Volunteers in Schools~~ School Volunteers, Student Interns and Other Non-Employees – *First Reading***

**12. Board Committee Reports**

- a. **Building Committee**
- b. **Finance Committee**

**13. Approval of Minutes: Regular Meeting Minutes – April 14, 2015**

**14. Approval of Accounts and Payroll**

- a. **For the Month of March 2015**
- b. **Line Item Transfers, if any**

**15. Correspondence and Communications**

**16. Audiences**

**17. Executive Session**

**18. Adjournment**



# ENFIELD PUBLIC SCHOOLS

## OFFICE OF THE SUPERINTENDENT OF SCHOOLS

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**Date:** April 28, 2015  
**To:** Enfield Board of Education  
**From:** Dr. Jeffrey A. Schumann  
**Re:** Board Guest(s)

- a. **UConn PEP Group – Lorena Cisneros:** We welcome Lorena Cisneros and members from the UConn PEP (People Empowering People) Group. They are a Latino group helping Spanish speaking people in our community. Mrs. Cisneros has a power point presentation and the group can address any questions from the Board.
- a. **Enfield KITE:** We welcome Pam Brown, Director of Social Services and Karen Weseliza, Chair from the School Readiness Council (KITE) to tonight's Board meeting. At this time, they will update the Board about the School Readiness Renewal Grant for FY2015-16.



# ENFIELD PUBLIC SCHOOLS

## OFFICE OF THE SUPERINTENDENT OF SCHOOLS

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**Date:** April 28, 2015  
**To:** Enfield Board of Education  
**From:** Dr. Jeffrey A. Schumann  
**Re:** Superintendent's Report

- a. **Student Representative Report:** Enclosed in your packet, you will find a report from both BOE Student Representatives regarding events/happenings at their respective high schools. Student Representatives may have some additional information or comments to share with Board members.
- b. **Public Hearing on the FY2015-16:** The members of the Board of Education and Town Council will hold a public hearing on the FY2015-16 on April 29<sup>th</sup> at 7:00 PM in the John F. Kennedy Middle School Auditorium. Parents and community members are encouraged to attend this event on the budget.
- c. **Grants Report:** The Grant Report for April 2015 is enclosed for your review.
- d. **Personnel Report:** The Personnel Report for April 2015 is also enclosed for your review.





# ENFIELD PUBLIC SCHOOLS

## OFFICE OF THE SUPERINTENDENT OF SCHOOLS

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**Date:** April 28, 2015  
**To:** Enfield Board of Education  
**From:** Dr. Jeffrey A. Schumann  
**Re:** Approval of School Readiness Grant

Board members heard a presentation from Pam Brown, our Director of Social Services for the Town of Enfield and Karen Weseliza, Chair from the School Readiness Council (KITE) earlier tonight. This grant requires approval from both the member of the Board of Education and Town Council. The Town Council unanimously endorsed this grant renewal on April 20<sup>th</sup>.

Ms. Brown and Ms. Weseliza are available to answer any questions from the Board.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding Approving the School Readiness Renewal Grant for FY2015-16 as presented.



# ENFIELD PUBLIC SCHOOLS

## OFFICE OF THE SUPERINTENDENT OF SCHOOLS

**Date:** April 28, 2015  
**To:** Enfield Board of Education  
**From:** Dr. Jeffrey A. Schumann  
**Re:** Proposed New Policies and Policy Revisions – First Reading

The Policy Committee met on April 16<sup>th</sup>. They addressed several policies and are recommending First Readings on agenda items 11b-m tonight. Each new policy and policy revision has been placed on the website for public viewing. The Policy Committee Chair David Wawer is available to address this item.

The Board will need to approve each of the following policies as First Readings:

- b. Proposed New Policy – #5140.2 Sexual Abuse and Assault Awareness and Prevention Program – *First Reading***
- c. Proposed Policy Changes – #5131.9 Bullying Prevention, Teen Dating Violence Prevention and Intervention Policy – *First Reading***
- d. Proposed New Policy – #3545.3 Transportation of Students by School Personnel – *First Reading***
- e. Proposed New Policy – #1240.2 Policy Regarding Visitors – *First Reading***
- f. Proposed Policy Changes – #4000 Personnel Smoking Restriction Alcohol, Tobacco and Drug-Free Workplace – *First Reading***
- g. Proposed Policy Changes – #4118.5 Computer Network and/or Internet Use Policy – *First Reading***
- h. Proposed Policy Changes – #5131.61 Student Conduct – Smoking/Tobacco Restriction Policy– *First Reading***
- i. Proposed New Policy – #5141.7 Concussion and Head Injuries – *First Reading***
- j. Proposed Policy Changes – #5142 Policy on Safety School Security and Safety – *First Reading***
- k. Proposed Policy Changes – #9133 Standing Committees of the Board – *First Reading***
- l. Proposed Policy Changes – #2112.4 Employment of Administrators – *First Reading***

**m. Proposed Policy Changes – #1240.1 ~~Volunteers in Schools~~ School Volunteers,  
Student Interns and Other Non-Employees – *First Reading***

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding approving each of the proposed new policies and policy changes as First Readings.



## **EHS/FHS Student Representative Reports – April 28, 2015**

### **Enfield High & Enrico Fermi High School:**

- EHS Drama Production Wonderland will be held on May 8<sup>th</sup> and May 9<sup>th</sup> at EHS High School at 7:00 PM.
- EHS/FHS Advanced Placement Testing for Chemistry, Physics, English, Spanish, History, Biology, French will be held on May 4<sup>th</sup> – May 12<sup>th</sup>.

#### **Monday, April 27**

##### ***HOME***

			<b>Game Time</b>	<b>Bus Time</b>
MALONEY	@	FERMI GIRLS TENNIS	3:45 P.M.	
E.O. SMITH	@	FERMI SOFTBALL (JV & Varsity)	3:45 P.M.	
WINDSOR LOCKS	@	ENFIELD BOYS TENNIS	3:45 P.M.	
STAFFORD (JV & Varsity)	@	ENFIELD SOFTBALL	3:45 P.M.	
WOLCOTT TECH	@	ENFIELD BOYS VOLLEYBALL (JV)	4:00 P.M.	
WOLCOTT TECH	@	ENFIELD BOYS VOLLEYBALL (V)	5:00 P.M.	
GRANBY MEMORIAL	@	ENFIELD BASEBALL (JV)	4:00 P.M.	

##### ***Away***

JFK Baseball	@	Stafford Middle School	3:45 P.M.	2:20 P.M.
JFK Softball	@	Stafford Middle School	3:45 P.M.	-----
Fermi Golf	@	Wethersfield Country Club	3:00 P.M.	1:45 P.M.
Fermi Boys Tennis	@	Middletown (Wesleyan University)	3:45 P.M.	<b>PPD to TBA</b>
Fermi Baseball (JV)	@	E.O. Smith High School	3:45 P.M.	2:15 P.M.
Fermi Baseball (Varsity)	@	E.O. Smith (Farrell Field)	3:45 P.M.	-----
Fermi Boys Volleyball	@	Rockville (JV)	5:00 P.M.	3:45 P.M.
Fermi Boys Volleyball	@	Rockville (Varsity)	6:00 P.M.	-----
Enfield Girls Tennis	@	Windsor Locks High School	3:45 P.M.	2:15 P.M.
Enfield Baseball (Varsity)	@	Granby Memorial High School	3:45 P.M.	2:30 P.M.

#### **Tuesday, April 28**

##### ***HOME***

EAST WINDSOR	@	ENFIELD BASEBALL (Varsity)	4:00 P.M.	
SMSA / GRANBY MEM.	@	ENFIELD BOYS & GIRLS TRACK	4:00 P.M.	

##### ***Away***

JFK Baseball	@	Tolland Middle School	3:45 P.M.	2:20 P.M.
JFK Softball	@	Tolland Middle School	3:45 P.M.	-----
Fermi Boys & Girls Track	@	E.O. Smith High School (two buses)	3:45 P.M.	2:15 P.M.
Enfield Golf	@	Coventry / Woodstock Acad. (Skungamaug)	3:00 P.M.	1:45 P.M.
Enfield Baseball (JV)	@	East Windsor High School	4:00 P.M.	2:15 P.M.
Enfield Softball (Varsity)	@	East Windsor High School	3:45 P.M.	-----
Fermi Girls Tennis	@	East Hartford High School	3:45 P.M.	2:15 P.M.

#### **Wednesday, April 29**

##### ***HOME***

RHAM	@	FERMI GOLF (Grassmere CC)	3:00 P.M.	
NEWINGTON	@	FERMI BOYS TENNIS	3:45 P.M.	
RHAM	@	FERMI BASEBALL (JV)	3:45 P.M.	
RHAM	@	FERMI SOFTBALL (JV & Varsity)	3:45 P.M.	

ENFIELD	@	FERMI BOYS VOLLEYBALL (JV)	5:00 P.M.	
ENFIELD	@	FERMI BOYS VOLLEYBALL (Varsity)	6:00 P.M.	
CLASSICAL MAGNET	@	ENFIELD GIRLS TENNIS	3:45 P.M.	
SMSA	@	ENFIELD SOFTBALL (JV & Varsity)	4:00 P.M.	
<i>Away</i>				
Fermi Girls Tennis	@	Southington High School	3:45 P.M.	2:15 P.M.
Fermi Baseball (Varsity)	@	RHAM High School	3:45 P.M.	2:15 P.M.
Enfield Golf	@	East Granby (Fox Run at Copper Hill)	3:00 P.M.	1:45 P.M.





Item # 7b.

# ENFIELD PUBLIC SCHOOLS

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## OFFICE OF THE SUPERINTENDENT OF SCHOOLS

April 23, 2015

Mrs. Suzanne Olechnicki, Town Clerk  
Enfield Town Hall  
820 Enfield Street  
Enfield, CT 06082

Dear Mrs. Olechnicki:

The Enfield Board of Education and the Town Council will hold a Public Hearing on the FY2015-16 Budget on Wednesday, April 29, 2015 in the John F. Kennedy Middle School Auditorium located at 155 Raffia Road at 7:00 PM.

The Board will follow the Town Council's agenda for this Public Hearing. No Board actions will occur and no Board minutes will be taken. A quorum of the Enfield Board of Education may be in attendance at Public Hearing.

cc: BOE Members

Item # 7c.

ENFIELD PUBLIC SCHOOLS

FY 2015 GRANTS

	<u>Applied For</u>	<u>Awarded</u>	<u>Date Submitted</u>	<u>Approval Date</u>
Adult Education - (Grant Portion)	97,816.00	92,924.00	4/10/2014	8/18/2014
Adult Education - Cooperative	58,186.00	58,186.00	4/10/2014	8/18/2014
Adult Ed - Literacy Volunteers	12,209.00	cancelled	4/10/2014	cancelled
Adult Education Program Improvement Project	70,000.00	70,000.00	5/29/2014	9/2/2014
Perkins	61,315.00	63,585.00	6/6/2014	Pending
Perkins Innovation Grant	40,000.00	33,579.00	6/2/2014	7/21/2014
Head Start State Grants (Enhancement, Extended Services, Early Link)	134,975.00	137,838.00	5/30/2014	6/25/2014
Head Start Federal Grants (FY 3/1/15 - 2/28/16)	824,234.00	824,234.00	10/28/2014	2/18/2015
JFK After School Program (ERFC)	139,555.00	139,555.00	June, 2014	7/27/2014
After School Summer Program (ERFC)	30,000.00	30,000.00	July, 2014	8/3/2014
IDEA Section 611, Special Education Assistance	1,227,774.00	1,227,774.00	5/12/2014	6/22/2014
IDEA Section 619, Preschool Education	50,152.00	50,080.00	5/12/2014	6/22/2014
Parent Leadership	25,293.00	25,293.00	7/17/2014	9/18/2014
Title I Entitlement	813,562.00	813,562.00	10/8/2014	12/31/2014
Title II Entitlement	127,644.00	127,644.00	10/8/2014	12/31/2014
Title III Entitlement	16,066.00	16,066.00	9/22/2014	11/26/2014
Sheff Open Choice	41,150.00	41,150.00	5/9/2014	7/27/2014
Open Choice Capital	68,510.00	68,510.00	5/2/2014	8/27/2014
Open Choice Magnet School (from PSIS Report- 51 students)	-	153,000.00	10/1/2014	12/30/2014
3M Grant	20,000.00	20,000.00	3/3/2014	6/20/2014
CCS Professional Learning Mini Grant	6,000.00	6,000.00	11/28/2014	12/9/2014
Smart Start Grant-Capital Improvements	280,000.00	-	12/19/2014	Pending
District Technology Upgrades to Support Transition to the New Standards	75,848.00	-	2/12/2015	Pending
<b>TOTAL</b>	<b>4,220,289.00</b>	<b>3,998,980.00</b>		

**Notes:**

Smart Start Grant-Capital Improvements is a 5 year grant - 06/30/2015 - 06/30/2020

District Technology Upgrades to Support Transition to the New Standards Grant Period 04/01/2015 - 06/30/2016

**CERTIFIED PERSONNEL MATTERS**  
**March 23, 2015 through April 24, 2015**

**Retirements:**

<u>Name</u>	<u>DOH</u>	<u>Effective Date</u>	<u>Position/Location</u>	<u>Reason</u>
Robert Cressotti	12/01/80	06/30/15	Math / JFK Middle	Retirement
Georgi O'Connor	09/01/70	06/30/15	Special / P Crandall Education	Retirement

**Resignations:**

<u>Name</u>	<u>DOH</u>	<u>Effective Date</u>	<u>Position/Location</u>	<u>Reason</u>
Jennifer Williams	01/21/14	06/30/15	Speech / PREK Pathologist	Resignation

**NON-CERTIFIED PERSONNEL MATTERS**  
**March 23, 2015 through April 24, 2015**

**Resignations:**

<u>Name</u>	<u>DOH</u>	<u>Effective Date</u>	<u>Position/Location</u>	<u>Reason</u>
Stephanie Januszewski	05/11/15	05/11/15	Secretary / CO 12 mth	Open Position





Item #11a.

## TOWN OF ENFIELD

April 23, 2015

Honorable Members  
Town of Enfield Board of Education  
Enfield, Connecticut

Subject: Connecticut State Department of Education School Readiness Grants

Background:

The Department of Social Services would like to submit two applications to the Connecticut State Department of Education: the School Readiness Quality Enhancement Grant for July 1, 2015-June 30, 2016 and the School Readiness Grant for July 1, 2015-June 30, 2016. These grants are submitted jointly by the Town Manager and the Superintendent of Schools. The Quality Enhancement Grant provides \$3,790 for the enhancement of the School Readiness Program. This grant will provide funds for community-wide training workshops that will be offered to all early care educators and providers in Enfield. The School Readiness Grant for \$271,588 will provide for 30 preschool slots for three and four year olds that will have been provided by the Enfield Child Development Center. This grant is open to all qualified programs serving children in Enfield through a local RFP process. Qualifications include programs with qualified staff, as well as programs that are either NAEYC accredited or in the process of becoming accredited.

Both these grants require active participation of the School Readiness Council/ KITE. There will be an evaluation process, which evaluates the performance in meeting the goals set by the grants through the State Board of Education. Funding for subsequent years is contingent upon successful completion and submission of the final report.

Any Board Members wishing to review the grants may do so at the Office of the Director of Social Services after May 15, 2015, due to the large size of the application. An email copy can also be sent to a Board Member upon request.

Respectfully Submitted,

Pamela Brown  
Director of Social Services

**Proposed Policy Changes to Existing BOE Policy****FIRST  
READING****ENFIELD BOARD OF EDUCATION  
ENFIELD, CONNECTICUT****CHILD ABUSE/NEGLECT SEXUAL ABUSE & ASSAULT AWARENESS/PREVENTION  
PROGRAM 5140.1 5140.2**

The Enfield Public School District (the "District") shall comply with the Connecticut General Statutes regarding child abuse and neglect by requiring all personnel employed by the school system to report any incident where there is a reasonable cause to suspect child abuse, neglect or risk of abuse of a child to the designated authority.

In order to assure that the above policy is fully implemented, employees must follow Administrative Regulation 5140.1 and the District requires that:

1. All personnel fully comply with all requirements of the General Statutes and with regulations promulgated by the Commissioner of Children and Families with respect to the reporting of any incident where there is reasonable cause to suspect abuse or neglect of a child in accordance with the administrative procedures of the District;
2. All personnel fully comply with all the requirements of the General Statutes and Regulations promulgated by the Director of the Office of Protection and Advocacy for persons with disabilities with respect to the reporting of incidents where there is reasonable cause to suspect abuse or neglect of mentally retarded students between the ages of 18 and 21 in accordance with the administrative procedures of the District;
3. All personnel cooperate fully with the investigation of suspected abuse and neglect by the Department of Children and Families (DCF), a law enforcement agency, and/or the Office of Protection and Advocacy for persons with disabilities, and with all court proceedings involving suspected abuse and neglect;
4. Such mandated reporting requirements of the general statutes and the administrative regulations regarding reporting be appropriately reviewed with all professional and paraprofessional personnel who are mandated reporters, and with school personnel who are not mandated reporters (e.g., secretaries, maintenance, cafeteria, and transportation staff) at periodic intervals;
5. Any student suspected of having been abused or neglected who is in need of health care attention shall be provided such health care to the same extent it would be provided to any other child in need of such care and;
6. All personnel treat all cases of suspected abuse and neglect with full consideration of the privacy of students and families, and will maintain appropriate confidentiality within the limitations of federal and state laws and local policy.

**Legal Citations:** Connecticut General Statutes Sections 17a-101, 102, 103, 104, 106 and Connecticut General Statutes Sections 19a-458a, as amended by Public Act 14-196, 96-246

**Policy Adopted:** June 26, 1990  
**Policy Amended:** August 23, 1994  
**Policy Amended:** May 29, 1998  
**Policy Revised:** May 23, 2006  
**Policy Reviewed:** September 22, 2009  
**Policy Reviewed:** May 13, 2014  
**Policy Revised:**



FIRST  
READING

*Proposed Changes to Existing BOE Policy #5131.9*

ENFIELD PUBLIC SCHOOLS  
ENFIELD, CONNECTICUT

**BULLYING, *TEEN DATING VIOLENCE* PREVENTION AND  
INTERVENTION POLICY**

5131.9

The Enfield Board of Education is committed to creating and maintaining an educational environment that is physically, emotionally and intellectually safe and thus free from ***bullying, teen dating violence***, harassment and discrimination. In accordance with state law and the Board's Safe School Climate Plan, the Board expressly prohibits any form of ***bullying, teen dating violence*** behavior on school grounds; at a school-sponsored or school-related activity, function or program, whether on or off school grounds; at a school bus stop; on a school bus or other vehicle owned, leased or used by a local or regional board of education; or through the use of an electronic device or an electronic mobile device owned, leased or used by Board of Education.

The Board also prohibits any form of ***bullying, teen dating violence*** behavior outside of the school setting if such ***bullying, teen dating violence*** (i) creates a hostile environment at school for the student against whom such ***bullying, teen dating violence*** was directed, (ii) infringes on the rights of the student against whom such ***bullying, teen dating violence*** was directed at school, or (iii) substantially disrupts the education process or the orderly operation of a school. Discrimination and/or retaliation against an individual who reports or assists in the investigation of an act of ***bullying, teen dating violence*** is likewise prohibited.

Students who engage in ***bullying, teen dating violence*** behavior shall be subject to school discipline, up to and including expulsion, in accordance with the Board's policies on student discipline, suspension and expulsion, and consistent with state and federal law.

For purposes of this policy, "***Bullying, Teen Dating Violence***" means the repeated use by one or more students of a written, verbal or electronic communication, such as cyberbullying, teen dating violence, directed at or referring to another student attending school in the same school district, or a physical act or gesture by one or more students repeatedly directed at another student attending school in the same school district, that:

- 1) causes physical or emotional harm to such student or damage to such student's property;
- 2) places such student in reasonable fear of harm to himself or herself, or of damage to his or her property;
- 3) creates a hostile environment at school for such student;
- 4) infringes on the rights of such student at school; or

- 50 5) substantially disrupts the education process or the orderly operation  
51 of a school.  
52

53 ***Bullying, teen dating violence*** shall include, but not be limited to, a written,  
54 verbal or electronic communication or physical act or gesture based on any actual  
55 or perceived differentiating characteristics, such as race, color, religion, ancestry,  
56 national origin, gender, sexual orientation, gender identity and expression,  
57 socioeconomic status, academic status, physical appearance, or mental, physical,  
58 developmental or sensory disability, or by association with an individual or group  
59 who has or is perceived to have one or more of such characteristics.  
60

61 For purposes of this policy, "**Cyberbullying**" means any act of ***bullying, teen***  
62 ***dating violence*** through the use of the Internet, interactive and digital  
63 technologies, cellular mobile telephone or other mobile electronic devices or any  
64 electronic communications.  
65

66 Consistent with the requirements under state law, the Enfield Board of Education  
67 authorizes the Superintendent or his/her designee(s), along with the Safe School  
68 Climate Coordinator, to be responsible for developing and implementing a Safe  
69 School Climate Plan in furtherance of this policy. As provided by state law, such  
70 Safe School Climate Plan shall include, but not be limited to provisions which:  
71

- 72 (1) Enable students to anonymously report acts of ***bullying, teen dating***  
73 ***violence*** to school employees and require students and the parents or  
74 guardians of students to be notified annually of the process by which  
75 students may make such reports;  
76  
77 (2) enable the parents or guardians of students to file written reports of  
78 suspected ***bullying, teen dating violence***;  
79  
80 (3) require school employees who witness acts of ***bullying, teen dating***  
81 ***violence*** or receive reports of bullying, teen dating violence to orally  
82 notify the safe school climate specialist, or another school administrator  
83 if the safe school climate specialist is unavailable, not later than one  
84 school day after such school employee witnesses or receives a report of  
85 bullying, teen dating violence, and to file a written report not later than  
86 two school days after making such oral report;  
87  
88 (4) require the safe school climate specialist to investigate or supervise the  
89 investigation of all reports of ***bullying, teen dating violence*** and ensure  
90 that such investigation is completed promptly after receipt of any written  
91 reports made under this section;  
92  
93 (5) require the safe school climate specialist to review any anonymous  
94 reports, except that no disciplinary action shall be taken solely on the  
95 basis of an anonymous report;  
96  
97 (6) include a prevention and intervention strategy for school employees to  
98 deal with ***bullying, teen dating violence***;  
99



- (7) provide for the inclusion of language in student codes of conduct concerning **bullying, teen dating violence**;
- (8) require each school to notify the parents or guardians of students who commit any verified acts of **bullying, teen dating violence** and the parents or guardians of students against whom such acts were directed not later than forty-eight hours after the completion of the investigation;
- (9) require each school to invite the parents or guardians of a student who commits any verified act of **bullying, teen dating violence** and the parents or guardians of the student against whom such act was directed to a meeting to communi-cate to such parents or guardians the measures being taken by the school to ensure the safety of the student against whom such act was directed and to prevent further acts of **bullying, teen dating violence**;
- (10) establish a procedure for each school to document and maintain records relating to reports and investigations of **bullying, teen dating violence** in such school and to maintain a list of the number of verified acts of **bullying, teen dating violence** in such school and make such list available for public inspection, and annually report such number to the Department of Education and in such manner as prescribed by the Commissioner of Education;
- (11) direct the development of case-by-case interventions for addressing repeated incidents of **bullying, teen dating violence** against a single individual or recurrently perpetrated bullying, teen dating violence incidents by the same individual that may include both counseling and discipline;
- (12) prohibit discrimination and retaliation against an individual who reports or assists in the investigation of an act of **bullying, teen dating violence**;
- (13) direct the development of student safety support plans for students against whom an act of **bullying, teen dating violence** was directed that address safety measures the school will take to protect such students against further acts of bullying, teen dating violence;
- (14) require the principal of a school, or the principal's designee, to notify the appropriate local law enforcement agency when such principal, or the principal's designee, believes that any acts of **bullying, teen dating violence** constitute criminal conduct;
- (15) prohibit **bullying, teen dating violence** (A) on school grounds, at a school-sponsored or school-related activity, function or program whether on or off school grounds, at a school bus stop, on a school bus or other vehicle owned, leased or used by a local or regional board of education, or through the use of an electronic device or an electronic mobile device owned, leased or used by the local or regional board of education, and (B)

outside of the school setting if such **bullying, teen dating violence** (i) creates a hostile environment at school for the student against whom such **bullying, teen dating violence** was directed, (ii) infringes on the rights of the student against whom such bullying, teen dating violence was directed at school, or (iii) substantially disrupts the education process or the orderly operation of a school;

(16) require, at the beginning of each school year, each school to provide all school employees with a written or electronic copy of the school district's safe school climate plan; and

(17) require that all school employees annually complete the training described in Conn. Gen. Stat. §10-220a.

The notification required pursuant to subdivision (8) (above) and the invitation required pursuant to subdivision (9) (above) shall include a description of the response of school employees to such acts and any consequences that may result from the commission of further acts of **bullying, teen dating violence**. Any information provided under this policy or accompanying Safe School Climate Plan shall be provided in accordance with the confidentiality restrictions imposed under the Family Educational Rights Privacy Act ("FERPA") and the district's Confidentiality and Access to Student Information policy and regulations.

Not later than January 1, 2012, the Enfield Board of Education shall approve the Safe School Climate Plan developed pursuant to this policy and submit such plan to the Department of Education. Not later than thirty (30) calendar days after approval by the Board, the Board shall make such plan available on the Board's and each individual school in the school district's web site and ensure that the Safe School Climate Plan is included in the school district's publication of the rules, procedures and standards of conduct for schools and in all student handbooks.

**Legal References: Public Act 11-232, An Act Concerning the Strengthening of School Bullying, teen dating violence Laws**

**Conn. Gen. Stat. 10-145a**

**Conn. Gen. Stat. 10-145o**

**Conn. Gen. Stat. 10-220a**

**Conn. Gen. Stat. § 10-222d**

**Conn. Gen. Stat. 10-222g**

**Conn. Gen. Stat. 10-222h**

**Conn. Gen. Stat. §§ 10-233a through 10-233f**

**Policy Adopted: December 10, 2002**

**Policy Revised: November 25, 2008**

**Policy Revised: January 24, 2012**

**Policy Revised:**



**FIRST  
READING**

**Proposed New Policy #3545.3**

**ENFIELD BOARD OF EDUCATION  
ENFIELD, CONNECTICUT**

**TRANSPORTATION OF STUDENTS BY SCHOOL PERSONNEL 3545.3**

***The Enfield Board of Education will provide transportation for all students under provisions of State law and regulations. The Enfield Board of Education prohibits any employee from transporting an Enfield Public School Student in their own personal vehicle.***

**Policy Adopted:**

**FIRST  
READING**

**ENFIELD BOARD OF EDUCATION  
ENFIELD, CONNECTICUT**

**POLICY REGARDING VISITORS**

**#1240.2**

The Board of Education encourages visits by citizens, taxpayers, and parents to all school buildings. In order to promote a safe and productive educational environment for all students and staff, the Board of Education requires all visitors to receive prior approval from the school Principal or his/her designee before being permitted to visit any school building. The Board of Education, through the administration, reserves the right to limit visits in accordance with administrative regulations.

Upon arrival, all visitors must comply with any and all applicable building security procedures, including but not limited to utilizing security buzzers for access, complying with requests for photo identification, reporting directly to and signing in and out at the visitors' reception area of the school office, prominently displaying visitors' badges or other identification required for visitors to the school buildings, limiting access to those areas of the buildings and grounds for which the visitors have authorized access, and complying with directives of school officials at all times.

**Adopted:**



**FIRST  
READING**

*Proposed Policy Changes to Existing BOE Policy #4000*

**ENFIELD BOARD OF EDUCATION  
ENFIELD, CONNECTICUT**

**PERSONNEL    ALCOHOL, TOBACCO AND DRUG-FREE  
WORKPLACE**

**4000**

**Smoking Restriction**

**A. — Introduction**

~~Because the Enfield Board of Education is committed to maintaining and improving the health and well being of all employees; because medical research shows that smoking poses a significant risk to the health of the smoker and the non-smoker; and because the Board of Education accepts the educational principles that one teaches best by example, the Board of Education adopts the following policy for all employees and visitors.~~

~~1. Smoking of any kind is not permitted in any building or transportation vehicle under the direction of the Board of Education at any time.  
Effective October 1, 1987~~

~~2. Smoking of any kind is prohibited on school grounds when school is in session between the hours of 7 a.m. and one-half hour (1/2 hour) following the end of classes at the respective school(s) Effective January 1, 1988.~~

**PURPOSE**

*The purpose of this policy is to establish a workplace which is free of the effects of alcohol and second-hand smoke, and free from drug abuse. By accomplishing this purpose, the Board also seeks to promote a safe, healthy working environment for all employees and to reduce absenteeism, tardiness and other job performance problems which may be caused by alcohol and/or drug abuse. This policy is adopted in accordance with state law and the Drug Free Workplace Act.*

**STATEMENT OF POLICY**

*Employees shall not be involved with the unlawful manufacture, distribution, possession, or use of an illegal drug, controlled substance or alcohol and shall not be under the influence of such substances while on school property or while conducting Board business on or off school property. Any employee who discovers illegal drugs or alcohol on school property shall notify the Superintendent or his/her designee who shall investigate the matter.*

*An employee must report any conviction under a criminal drug statute for violations occurring on or off school property while on Board business, to the Superintendent or his/her designee within five (5) days after the conviction. The Board will notify any agency awarding a grant to the Board of such conviction, within ten (10) days thereafter.*



## *Proposed Policy Changes to Existing BOE Policy #4000*

*Employees shall only use prescription drugs on school property, or during the conduct of Board business, that have been prescribed by a licensed medical practitioner, and such drugs shall be used only as prescribed. However, in accordance with Conn. Gen. Stat. § 21a-408a through 408q, the Board specifically prohibits the palliative use of marijuana on school property, at a school-sponsored activity, or during the conduct of Board business, and specifically prohibits employees from being under the influence of intoxicating substances, including marijuana used for palliative purposes, during work hours.*

*The Board prohibits smoking, including smoking using an electronic nicotine delivery system (e.g. e-cigarettes), and the use of tobacco products on school property or at any school-sponsored activity. For purposes of this policy, the term "electronic nicotine delivery system" shall mean an electronic device that may be used to simulate smoking in the delivery of nicotine or other substance to a person inhaling from the device and includes, but is not limited to, an electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe or electronic hookah and any related device and any cartridge or other component of such device.*

*Violations of this policy may result in disciplinary action, up to and including possible termination of employment.*

### **DEFINITIONS**

*"School property" means any land and all temporary and permanent structures comprising the district's elementary and secondary schools, and administrative office building and includes, but is not limited to, classrooms, hallways, storage facilities, theatres, gymnasiums, fields and parking lots.*

*"School-sponsored activity" means any activity sponsored, recognized or authorized by a board of education and includes activities conducted on or off school property.*

### **EMPLOYEE ASSISTANCE**

*In appropriate circumstances, the Board shall provide an employee with an opportunity for rehabilitation in overcoming addiction to, dependence upon or other problem with alcohol or drugs.*

*An employee who feels he or she has developed an addiction to, dependence upon or other problem with alcohol or drugs, is encouraged to seek assistance. Certain benefits for alcoholism or drug addiction are provided under the Board's group medical insurance plan. An employee may be given an opportunity to participate in a rehabilitation program which requires absence from work for bona fide treatment. Such absence may be charged to the employee's accrued and unused sick leave, subject to the provisions of the employee's collective bargaining agreement and/or any applicable Board policies and regulations.*

*Proposed Policy Changes to Existing BOE Policy #4000*

*Any request for assistance with a drug or alcohol problem will be treated as confidential and only those persons "needing to know" will be made aware of such request.*

***Legal References:***

***Connecticut General Statutes:***

***Conn. Gen. Stat. § 10-233a(h) (definition of school-sponsored activity)***

***Conn. Gen. Stat. § 21a-408a through 408q (palliative use of marijuana)***

***Public Act 14-76, "An Act Concerning The Governor's Recommendations Regarding Electronic Nicotine Delivery Systems And Youth Smoking Prevention"***

***United States Code:***

***Safe and Drug-Free Schools and Community Act, 41 U.S.C. Section 7101 et seq.***

***Pro-Children Act of 2001, Pub. L. 107-110, 115 Stat. 1174, 20 U.S.C. § 7183***

**Policy Adopted: August 31, 1987**

**Policy Revised:**



**FIRST  
READING**

**ENFIELD PUBLIC SCHOOLS  
ENFIELD, CONNECTICUT**

**COMPUTER NETWORK AND/OR INTERNET USE POLICY**

**4118.5**

**Certified and Non-Certified Personnel**

**Rights, Responsibilities and Duties**

The Board of Education provides computers, networks and Internet access to support the educational mission of the schools and to enhance the curriculum and learning opportunities for students and school staff.

Employees are to utilize the Enfield Public Schools' computers, networks and Internet services for school related purposes and performance of job duties. Incidental personal use of school computers is permitted as long as such use does not interfere with the employee's job duties and performance, with system operations or other system users. "Incidental personal use" is defined as use by an individual employee for occasional personal communications. Employees are reminded that such personal use must comply with this policy and all other applicable policies, procedures and rules.

Any employee who violates this policy and/or any rules governing use of the Enfield Public Schools' computers, networks and Internet services will be subject to disciplinary action, up to and including discharge. Illegal uses of the Enfield Public Schools' computers will also result in referral to law enforcement authorities.

All District computers, networks and Internet services remain under the control, custody and supervision of the Enfield Public Schools. Enfield Public Schools reserves the right to monitor all computer and Internet activity by employees, and have no expectation of privacy in their use.

Each employee authorized to access Enfield Public Schools' computers, networks and Internet services is required to sign an acknowledgment form stating that they have read this policy and the accompanying regulations. The acknowledgment form will be retained in the employee's personnel file.

The Superintendent or designee shall be responsible for overseeing the implementation of this policy and the accompanying rules and for advising the Board of the need for any future amendments or revisions to the policy/regulations. The Superintendent or designee may develop additional administrative procedures/rules governing the day-to-day management and operations of the Enfield Public Schools' computers, networks and Internet services as long as they are consistent with the Board's policy. The Superintendent may delegate specific responsibilities to building principals and others as deemed appropriate.

**I. POLICY**

*The Board of Education (the "Board") complies with all state and federal regulations regarding the retention, storage and destruction of electronic information and records. The superintendent or his/her designee shall be responsible for developing and implementing administrative regulations concerning the retention, storage and destruction of electronic information and the dissemination of such administrative regulations to all employees.*

**II. USE OF E-MAIL AND ELECTRONIC COMMUNICATIONS**



The Board of Education provides computers, a computer network, including Internet access an e-mail system, as well as any electronic devices that access the network such as wireless and/or portable electronic hand-held equipment that can be used for word processing, wireless Internet access, image capture and recording, sound recording, information transmitting and/or receiving, storing, etc. (including but not limited to, personal laptops, smartphones, network access devices, Kindles, Nooks, cellular telephones, radios, walkmen, CD players, i-Pads or other tablet computers, walkie-talkies, Blackberries, personal data assistants, i-Phones, Androids and other electronic signaling devices), (referred to collectively as "the computer systems"), in order to enhance both the educational opportunities for our students and the business operations of the district.

Electronic messages sent by school officials and employees as part of their work and/or by using the district's computer systems and/or network are not private communications and are potentially subject to disclosure. Employees must understand that the Board has reserved the right to conduct monitoring of these computer systems and may do so despite the assignment to individual employees of passwords for system security. Any password systems implemented by the District are designed solely to provide system security from unauthorized users, not to provide privacy to the individual system user.

The system's security aspects, message delete function and personal passwords may be bypassed for monitoring purposes. Therefore, employees must be aware that they should not have any expectation of personal privacy in the use of these computer systems. This provision applies to any and all uses of the District's computer systems, including any incidental personal use permitted in accordance with the Board's policy and regulations regarding computer use by employees.

Any retained messages may be retrieved as part of routine monitoring by the Board, an employee investigation or formal discovery process as part of litigation. Employees should bear in mind that e-mail messages may be retained at different locations within the computer network and that these messages are subject to retrieval. Consequently, employees should use discretion when using computers or other electronic technology to send, record or retain electronic communications and information.

### III. RETENTION OF ELECTRONICALLY STORED INFORMATION

Electronic communications on District computers or electronic communication systems shall be retained only as long as necessary. The same record retention policy that applies to paper records applies to electronically stored information, including e-mail communications. Therefore, like paper records, the content and function of an electronic record, including e-mail communications, determines the retention period for that document. The District will comply with all of the minimum standards set forth in the Municipal Records Retention Schedules, as issued by the Office of the Public Records Administrator for the State of Connecticut.

In addition to the retention guidelines established by the Board and used by school district officials and employees, all school officials and employees have a duty to preserve all records and electronic information including records and electronic information that might otherwise be deleted or destroyed, that relate to any matter that is currently in litigation or may be anticipated to involve future litigation.

**Legal References:**

***Proposed Policy Changes to Existing BOE Policy #4118.5***

***Connecticut General Statutes 1-200(5); 1-211; 1-213 (b)(3)***

***Connecticut General Statutes 7-109***

***Connecticut General Statutes 11-8 et seq.***

***General Letters 98-1, 96-2, 2001-1 and 2009-2 of the Public Records***

***Administrator***

***Record Retention Schedules Towns, Municipalities and Boards of Education***

**Adopted: July 13, 1999**  
**Revised: March 24, 2009**  
**Revised:**



**ENFIELD PUBLIC SCHOOLS**  
**Enfield, Connecticut**

**Administrative  
Regulation 4118.5**



**COMPUTER USE AGREEMENT - PERSONNEL**

**Policies and Regulations for Computer Use:**

**By signing below, you are agreeing to adhere to the attached Enfield Public Schools Policies and administrative regulations for computer, networks and Internet services use while using school technology.**

**Print**  
**Name:** \_\_\_\_\_ **School:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Reference:** Policy # 4118.5: Computer Network and/or Internet Use Policy

<u>Administrative Regulations:</u>	4118.51	Web Site/Pages
	4118.6	Computer Security
	4118.61	Password Security
	4118.7	Electronic Mail
	4118.8	Off Site Technology Equipment Use

**December 8, 2003**

**Revised: May 22, 2009**

**Reviewed:**

FIRST  
READING

ENFIELD PUBLIC SCHOOLS  
ENFIELD, CONNECTICUT

STUDENTS

5131.61

Conduct:

Smoking/Tobacco Restriction Policy

A. Introduction

Because the Enfield Board of Education is committed to maintaining and improving the health and well-being of students; because medical research shows that smoking poses a significant risk to the health of the smoker and the non-smoker; and because the Board of Education accepts the educational principles that one teaches best by example, the Board of Education adopts the following policy for all students:

1. Chewing of tobacco or like substance, ~~or~~ smoking of any kind *or electronic nicotine delivery systems (e-cigarettes and vapor products)* is not permitted in any building or transportation vehicle under the direction of the Board of Education at any time.
2. Possession of any smoking material, *electronic nicotine delivery systems (e-cigarettes and vapor products)*, chewing tobacco or any tobacco-like substance of any kind is prohibited in any building or transportation vehicle under the direction of the Board of Education at any time.
3. Chewing of tobacco or like substance, ~~or~~ smoking of any kind *or electronic nicotine delivery systems (e-cigarettes and vapor products)* is prohibited on school grounds when school is in session from 5:00 AM until 5:00 PM.
4. Possession of any smoking material, *electronic nicotine delivery systems (e-cigarettes and vapor products)*, chewing tobacco or the like of any kind is prohibited on school grounds when school is in session from 5:00 AM until 5:00 PM.

B. Disciplinary Action

Any individual found to be in violation of this policy shall be subject to disciplinary action established by the administration with proper notification to the student body.

Policy Adopted:	August 31, 1987
Policy Revised:	November 8, 1994
Policy Revised:	February 28, 1995
Policy Reviewed:	September 22, 2009
Policy Revised:	



**FIRST  
READING**

**ENFIELD BOARD OF EDUCATION  
ENFIELD, CONNECTICUT**

**CONCUSSIONS AND HEAD INJURIES**

**5141.7**

*In conjunction with the State of Connecticut and the Connecticut Interscholastic Athletic Conference (CIAC), Enfield public schools will educate all coaches, athletes and parents regarding concussions and head injuries. Student athletes exhibiting any signs or symptoms of a concussion during any athletic contest or practice will be removed and the parent/guardian shall be notified within 24 hours.*

*The Superintendent or his/her designee shall be responsible for developing administrative regulations for concussion education and awareness for student athletes and parents. The concussion and head injuries information will be provided by the Athletic Department through the Athletic Trainer and/or Sports Medicine Physician. The regulation will follow all CIAC guidelines in conformity with the provisions of applicable state statutes and regulations.*

**Legal References:**      *Connecticut General Statutes – Substitute House Bill No. 5133  
Connecticut Public Act 14-66  
CIAC Concussion and Head Injury Annual Review*

**Administrative Regulation:**      *#4215 Concussion Training for Athletic Coaches*

**Policy Adopted:**





**FIRST  
READING**

**ENFIELD BOARD OF EDUCATION  
ENFIELD, CONNECTICUT**

**STANDING COMMITTEES OF THE BOARD**

**9133.**

The Board of Education shall maintain four Standing Committees as set forth herein in sections 1 – 5 below.

The chairperson, with approval of the Board, may appoint any special committee and/or advisory committees to the Board. Committees considered Special or Advisory will receive their duties at the time of appointment and the committee shall be considered dissolved when its final report has been made to the Board or upon being dissolved by the Board

The Chairperson of the Board shall appoint up to three (3) Board members to each committee and shall be an ex officio member of each committee. The Standing Committee Chairperson or designee shall report to the full Board items requiring official actions.

The Board shall act as a committee of the whole in final consideration of all matters except where otherwise authorized by law.

All committees of the Board shall follow the provisions of the Freedom of Information Act as required by statute.

**Section 1: ~~Executive, Personnel and Administrative~~ Leadership Committee**

The ~~Executive~~ **Leadership** Committee shall be composed of the Board of Education Committee Chairperson, Vice-Chairperson, and two other members of the Board constituting an equal representation from both major parties. The Chairperson of the Board shall be chairperson of the ~~Executive~~ **Leadership** Committee and shall appoint a secretary. The Superintendent shall be the Leadership Cabinet liaison to the committee. The minutes of the meetings of the ~~Executive~~ **Leadership** Committee shall be distributed promptly after each meeting to every member of the Board. At each meeting of the Board, the proceedings and action taken by the ~~Executive~~ **Leadership** Committee since the last meeting of the Board shall be reported to the Board.

This committee will provide input to the Board of Education Chairperson and the Superintendent on the construction of Board meeting agendas. The committee shall advise the school administration on personnel policy development and shall assist the administration when appropriate in interviewing applicants for administrative vacancies.

Other responsibilities may include:

- Recommends an evaluation system for various categories of personnel;
- Implements the Superintendent's evaluation program;
- Appoints the Chairpersons of the negotiating teams;
- Recommends salary annually for the supervisory and confidential personnel;
- Reviews staffing requirements periodically;

- Reviews position descriptions and functional requirements periodically;
- Acts as the initial Board contact on all personnel and grievance matters;
- Represents the Board in liaison sessions with the faculty and bargaining units;
- Recommends action to the entire Board that the committee deems appropriate for the Board to consider.

## **Section 2: Curriculum Committee**

The chairperson of the Curriculum Standing Committee shall appoint a secretary for the committee. The Chief Academic Officer shall be the Leadership Cabinet liaison to the committee. This committee shall consider and make recommendations concerning the District's Board policies of education and research. This committee reviews major areas of curriculum development, regular/special education services, pupil assessment, long-term program review and program revisions. Committee members consider the Board's priorities in curriculum areas. The committee reports its findings to the Board and suggests programs and policy modifications that may be appropriate in curriculum and program areas. New program activities undertaken by the district, the implementation of new curricula, or the piloting of new programs would be topics of particular interest. The committee shall review research on the curriculum and program changes and report its recommendations to the Board. The committee shall review proposals concerning student courses, ensure the Board's familiarity with district educational programs, monitor achievements and cause the evaluation of education programs.

Other responsibilities may include:

- Conduct or coordinates curriculum studies undertaken by the Board;
- Periodically reports to the Board on the status of the curriculum and suggest area in need of study;
- Periodically studies and reports on student progress and on standardized test results;
- Reviews and recommends textbook usage;
- Evaluates curriculum in view of school population trends;
- Recommends budget changes in view of curriculum developments;
- Assumes like responsibilities for extra-curricular and co-curricular activities.

## **Section 3: Student Issues Committee**

The chairperson of the Student Issues Standing Committee shall appoint a secretary for the committee. The Deputy Superintendent shall be the Leadership Cabinet liaison to the committee. This committee shall review matters affecting students of the District, normally those not relating to the academic program, consider proposals on such matters, report and provide recommendations thereon to the Board as may be required.

Other responsibilities may include:

- Reviewing Fundraising Policies;
- Reviewing Public Relation Policies;

- Reviewing the Transportation Policies;
- Hearing appeals concerning school transportation and making recommendations to the entire Board for their official action;
- Recommending action to the entire Board that the committee deems appropriate for the Board to consider.

#### **Section 4: Finance, Budget Committee**

The chairperson of the Finance and Budget Committee shall appoint a secretary for the committee. The Chief Finance Officer of the District shall be the Leadership Cabinet liaison to the committee. This committee shall be concerned with the preparation of the budget and periodic reviews of the actual expenditures as compared to the budget. The committee works with the Superintendent of Schools in developing a recommended budget for the Board. As such, the committee reviews the budget development process, analyzes the budget document and makes public presentations as necessary. The committee shall offer recommendations regarding accounting procedures and alternative expense saving suggestions. The committee will insure an audit annually and report to the Board of Education when it is completed. The committee shall monitor the fiscal activities of the school district, including reviewing the monthly financial statement and annual end of year transfer report, and shall review and make recommendations concerning the annual audit and recommend annual budget guidelines and priorities.

Other responsibilities may include:

- Recommends special internal audit needs;
- Reviews and reports on accounting and purchasing procedures;
- Recommends the annual budget schedule and parameters;
- Represents the Board during various budget preparation stages.

#### **Section 5: Policy Committee**

The chairperson of the Policy Standing Committee shall appoint a secretary for the committee. The Deputy Superintendent shall be the Leadership Cabinet liaison to the committee. This committee shall review all Board policies and By-Laws to identify areas needing update for conformity with changes in local, state and federal law. All other standing committees shall recommend policy changes when appropriate to the Policy Standing Committee for advancement to the entire Board for consideration and adoption.

**Adopted: November 25, 1997**

**Revised: October 22, 2002**

**Revised: February 12, 2008**

**Revised: October 9, 2012**

**Revised: December 10, 201**

**Revised:**



FIRST  
READING

*Proposed Changes to Existing BOE Policy #2112.4*

ENFIELD PUBLIC SCHOOLS  
ENFIELD, CONNECTICUT

**EMPLOYMENT OF ADMINISTRATORS:**

**2112.4**

When employing administrators and other persons of leadership within the school system, the Superintendent shall seek out and recommend candidates who are most qualified for the job.

For those administrative and supervisory positions which report directly to the Superintendent and Assistant ~~Deputy~~ Superintendent (including but not limited to the following positions: Directors, Principals, Supervisor of Facilities, Business Manager, Assistant ~~Deputy~~ Superintendent of Schools, and Directly reporting coordinators), the Superintendent shall provide the Board with a list of all applicants, resumes of those candidates interviewed, and present ~~no less than the two most qualified candidates~~ **candidate** to the Board to be interviewed. ~~The Personnel Committee shall have an opportunity to interview and review the application materials that are public information of final candidates prior to their recommendation to the entire Board. The Personnel Committee may opt to waive this opportunity.~~ Upon completion of the interview, the superintendent shall nominate the candidate who, in his/her professional opinion, is best qualified for the position. ~~The Personnel Committee shall also provide input to the entire Board.~~ The Board shall accept or reject such nomination within one month from its submission. If the Board rejects such nomination, the Superintendent shall submit to the Board **another nomination** ~~other nominations~~ and the Board shall accept or reject such **nomination** ~~nominations~~ within one month from their submission.

For those administrative and supervisory positions not included above (including but not limited to coordinators reporting to Directors, Vice Principals/ Housemasters, Assistant Supervisor of Facilities), the Superintendent shall provide the Board with resumes of the candidates interviewed and shall nominate the candidate who, in his/her professional opinion, is best qualified for the position. If the Board rejects such nomination, the Superintendent shall submit to the Board **another nomination** ~~other nominations~~ and the Board shall accept or reject such **nomination** ~~nominations~~ within one month from their submission.

<b>Adopted:</b>	<b>December 29, 1959</b>
<b>Revised:</b>	<b>October 11, 1966</b>
<b>Revised:</b>	<b>March 13, 1989</b>
<b>Revised:</b>	<b>May 13, 2008</b>
<b>Revised:</b>	

**FIRST  
READING**

*Proposed Policy Change to Existing BOE Policy #1240.1*

**ENFIELD BOARD OF EDUCATION  
ENFIELD, CONNECTICUT**

**VOLUNTEERS IN SCHOOLS      SCHOOL VOLUNTEERS, STUDENT  
INTERNS AND OTHER NON-EMPLOYEES** **1240.1**

**~~Participation by the Public – Citizens' Assistance to School Personnel:~~**

~~The Board of Education recognizes that volunteers can make valuable contributions to our schools. The Board encourages community residents to take an active role in improving schools and to become school volunteers subject to adherence to suitable regulations and safeguards.~~

~~Procedures shall be established to:~~

- ~~• ensure effective registration, orientation, and assignment of all volunteers serving the schools;~~
- ~~• secure background checks (including reviews of National and Connecticut databases checking for involvement with criminal and child protective services) for all volunteers unless explicitly exempt as described in the regulation;~~
- ~~• provide for the safety of students as they work with volunteers.~~

~~A request to volunteer or to continue volunteering will be denied if:~~

- ~~1) a background check reveals that a volunteer might pose a threat/hazard to students;~~
- ~~2) if in the judgement of the school administration the volunteer behaves in any manner that demonstrates s/he is not a good role model to students or whose behavior is detrimental to the school environment.~~

***The Board of Education recognizes the importance of school volunteers at all levels of schooling. Volunteers can enhance collaboration between the school and community, broaden the school's educational environment and ultimately enrich students' school experience. The Board further acknowledges that it may, from time to time, be asked to provide learning experiences for student interns within the school environments. In recognition of the benefit of having volunteers, interns and other such non-employees providing services within the schools, the Board supports the involvement of these individuals in accordance with suitable regulations and safeguards to be developed by the Administration.***

***Volunteers, interns and other such non-employees working within the schools ("volunteers") must work under the supervision of Enfield***



*Proposed Policy Change to Existing BOE Policy #1240.1*

**Public Schools staff. Volunteers are held to the same standards of conduct as school staff and must observe all Board of Education policies, including applicable policies on the confidentiality of student information.**

**Volunteers may be required to submit to state and federal criminal record checks and a record check of the Department of Children and Families ("DCF") Child Abuse and Neglect Registry. No person who is required to register as a sex offender under state or federal law, or whose name is currently listed on the DCF registry, may volunteer in the Enfield Public Schools.**

**No employee of the Enfield Public Schools shall serve as a volunteer in any capacity, except as may be approved by the Superintendent or his/her designee based on the specific situation.**

**Persons interested in volunteering their services should contact the school principal.**

**Legal References:**

**Connecticut General Statutes § 10-4g  
Connecticut General Statutes § 10-220  
Connecticut General Statutes § 10-235  
Connecticut General Statutes § 54-250 et seq.**

**Adopted: 06-09-09**

**Revised:**



**DRAFT**

**BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
APRIL 14, 2015**

A regular meeting of the Enfield Board of Education was held at Town Hall in Council Chambers, located at 820 Enfield Street, Enfield, CT on April 14, 2015.

1. **CALL TO ORDER:** The meeting was called to order at 7:00 PM by Chairman Sirard.
2. **INVOCATION OR MOMENT OF SILENCE:** Tim Neville
3. **PLEDGE OF ALLEGIANCE:** Tim Neville
4. **FIRE EVACUATION ANNOUNCEMENT:** Chairman Sirard announced the fire evacuation announcement.
5. **ROLL CALL:**

**MEMBERS PRESENT:** Peter Jonaitis, Raymond Peabody, Lori Unghire, Vin Grady, Tina LeBlanc, Timothy Neville, Stacy Thurston and Tom Sirard

**MEMBERS ABSENT:** Dave Wawer

**ALSO PRESENT:** Dr. Jeffrey Schumann, Superintendent; Mr. Christopher Drezek, Deputy Superintendent; EHS Student Representative Christine Luksic and FHS Student Representative Thomas Vose

6. **BOARD GUEST(S)**

a. **Susan Boucher**

Board members welcomed Dr. Sarah Faulkner, our STEAM Coordinator and Enfield High School Earth Science Teacher Susan Boucher to the Board meeting. Dr. Faulkner stated that Mrs. Boucher is one of our exemplary teachers.

Mrs. Boucher stated this award is through the American Association of Petroleum and Geologists. There are approximately 36,000 members to this organization. She submitted an energy curriculum proposal based on sustainable and renewable energy she has been teaching in her classrooms and in the afterschool programs she conducts. She was awarded the Eastern United States Teacher of the Year and then went onto the national competition where she received an honorable mention.

Dr. Faulkner added that Mrs. Boucher is being humble. She came in second place in the nation.

Chairman Sirard and Board members congratulated her for receiving this prestigious award and for representing Enfield so proudly.

b. **Enfield Legislators**

Dr. Schumann stated we received notification that the Enfield Legislators are unable to attend tonight's meeting. They have extended an open invitation for the Board to visit with them at the State Capital. We will be happy to arrange this for any Board member.

7. **SUPERINTENDENT'S REPORT**

- a. Student Representatives Report – as presented
- b. STEAM Wing Tour – as presented
- c. April Events – as presented

Dr. Schumann added that we have invited BUZZ Robotics to visit us after their Nationals competition.

## **8. AUDIENCES**

Shannon Grant, Yale Drive – Mrs. Grant thanked everyone involved with the Invention Convention. It was very successful and appreciates the partnership with the Enfield Public Schools. She stated the Future Use of Fermi Committee has not completed their assigned charge and she does not want the Board to vote on this. There are too many assumptions. The Fermi building can accommodate the middle school students. There may be ADA issues at JFK that the committee has not considered. Regular maintenance at Fermi is not being done. Based on what she has seen, the committee is prepared to return the Fermi building over to the Town. The committee has not taken into consideration the casino construction in Springfield and the possible increase of population in Enfield in the very near future. Enfield of today will be different in the future. She believes maintaining JFK may be the more financial burden in the long term.

Donna Dubanoski, Betty Road – Mrs. Dubanoski stated she is here about SBAC testing and Common Core. The Governor is looking for ways to cut the budget. She would like the Board to put Common Core on hold. The State has spent millions on advertisements for Common Core. She was shocked to hear that parents cannot opt their children from SBAC testing. The schools need 95% participation for these tests. If students are sitting in the classroom and not taking the test, will this count towards the participation rate. Our schools do not provide adequate place for learning during these testing periods. The SBAC test is about a curriculum change. Our teachers need to be able to teach and not base their performance on student testing. Extreme computer knowledge is needed to take these tests and this is another cost we must deal with. She urged Board members to look at the cost of Common Core. This needs to be stopped along with all of the expenses that go along with it. She thanked the Board.

Kristin Johnson, Washington Road – Mrs. Johnson thanked our teachers for everything they do for our students. Their role in our children's lives is important. She hand delivered a letter to their child's principal opting her child from SBAC testing. She spoke with the Chief Academic Officer about opting her child from the SBAC testing and was told this would not be allowed and students are required to take the tests. She was informed by her child's principal that her child would need to sit in the classroom quietly during the testing. Both she and her husband met with the Superintendent and stated the school was in direct violation of security of the testing environment. The Superintendent informed them that his directives come from the State Department of Education. She would like to know why her child is being used as a pawn in this process. Why is the administration lying to us about opting out of testing? Opting out is a movement to instill learning for all students. Your duty is to protect the students. These standards were imposed on a Federal level. Standardized testing is not the way. She urged Board members to reclaim education and to research Common Core. She thanked the Board.

Liz Davis, North Maple Street – Ms. Davis thanked the Board for what you. She echoed the comments from Mrs. Grant and would like to see us use Fermi as the middle school. She is here about fingerprinting our volunteers. The parent involvement policy urges parent involvement in the schools that benefit our students. The policy does not list that fingerprinting is required. Why is Enfield doing this, no other towns are doing this? She is all for security and safety. Background checks are needed for citizens, not for parent volunteers. Clarification about this is needed. This policy was adopted back in 2009. Why did it take 5

plus years to implement this practice? Thank you for everything, it is truly appreciated.

## **9. BOARD MEMBER COMMENTS**

Mr. Neville attended the LEGO Celebration. It was truly spectacular. The program is phenomenal. The students are so poised and are very creative with their projects. Kudos to everyone involved with this program. This is an example of some of the good things that are going on in our schools.

Mr. Neville toured the JFK Innovation Lab. This is being funded from a grant from the State. The lab was setup based on input from LEGO and MassMutual. They are using technology in a creative way. He would love for the Board to see a demonstration on this.

Mr. Neville will submit questions from the Town Council for additional data to the Board Chairman. He would like the administration to address these questions and include the response to all Board members. The Town Council members are looking for clarification on some budget items. Chairman Sirard would like Mr. Neville to submit this request to him.

Mr. Neville stated the STEAM Wing Tour will be impressive. It is a true tribute for all of the hard work that has been done. He urged all Board members to attend this tour if they can to see the results of our labors.

Mr. Neville attended the KITE meeting where we reviewed the goals. The process is long but he enjoyed it. He commends the group for all of the work they do for our children.

Mr. Neville addressed Mrs. Grant about the Fermi Use Committee. He has been asking for a report from the committee for some time. It has taken a long time to get the information that was requested. The public is looking for a conclusion and deserves one. He would like this to be done as quickly as possible.

Mr. Neville stated that Board members have all received phone calls and e-mails about the volunteers being finger printed. Some of this is misinterpretation. This is not a State Law. He was a member on the Policy Committee when this policy was adopted in 2009. A question has been raised about this policy. The last time the policy committee met was in December 2014. We have a meeting scheduled for this week on Thursday. This policy affects our volunteers and our parents. He is concerned with the lengthy Policy Committee agenda and does not see how all these items will be addressed. He would like to trim the agenda down. Holding the meeting at 10:00 Am is not a good time for the public to attend.

Mr. Jonaitis stated that Mrs. Grant's comments were spot on and he thanked her. He also agrees with Mrs. Dubanoski regarding her comments on Common Core. This was something he asked Dr. Schumann about a while ago. He assumed we were allowing our students to opt out of SBAC testing. He also thanked Mrs. Johnson and Mrs. Davis for their comments. He appreciates all of your comments made tonight.

Mr. Jonaitis agrees with Mr. Neville about the finger printing policy. He looked at the agenda and could not believe it. He will attend the Policy meeting and will make a motion to address the finger printing policy first.

Mr. Jonaitis added that the Future Use of Fermi Committee is taken too long. They have been waiting to receive information and this should not have happened. Now the building is falling into disrepair. He remembers discussing an addition at JFK many years ago and there are items buried in the ground that will need to be addressed just like at Enfield High.

Mr. Peabody thanked Mrs. Boucher for her work with geo science education. This is a key

topic to move our country forward with energy. This is fantastic that she was recognized by her peers.

Mr. Peabody attended the Parent Leadership Academy class with the Mayor. We discussed the Board and Town Council working together. This is a great group of people and he supports them and their efforts. If you get a chance, look into this group.

Mr. Peabody also attended the LEGO Celebration. Our children are great presenters. They speak from their hearts. If you have an opportunity again, please attend this next year. You will be impressed by what our students are doing.

Mr. Peabody attended the Easter egg hunt on the Town Green. This event was put on by Two Moms on a Mission. They are doing a lot for our community and our students. They are raising funds to support Safe Grad. This all ties into some of the other great programs being offered that benefit our kids like the First Readers program.

Mr. Peabody attended the Ice Cream Social and book fair at Henry Barnard. This is what school is all about.

Mr. Peabody agrees with Mr. Jonaitis, Mr. Neville and Mrs. Davis that the volunteer policy does not mention the need for finger printing. He would like to know why we started doing this and why now? We need a common sense approach. This is a high priority item and should be dealt with promptly since field trips will be starting again and volunteers are needed. We need to make it easier for working parents to be able to get into our schools.

Mr. Peabody stated the budget information on our website is not easy to find. This is an area that needs to be addressed. We need to schedule a workshop to understand where our money is going and what it is going towards. We could then present this information to the Town Council for them to use to make an informed decision regarding the budget.

Mr. Peabody stated the Fermi Use Committee asked for information in May 2014. We are now starting to get this information. He appreciates the input from everyone tonight.

Mr. Peabody thanked Mrs. Grant for her work with the Invention Convention. He understands Mrs. Dubanoski's concern with Common Core. Some States have had issued implementing Common Core. He thought STEAM was addressing some of this. He also understands Mrs. Johnson's concern with opting out of SBAC testing. Our superintendent has gone toe-to-toe with our commissioner regarding teacher evaluations and saved us a significant amount of money in this area. These are some of the things we are doing behind the scenes.

Mr. Peabody stated during the JFK orientation, the curriculum team and teachers came up with an alternative method for teaching math to help our students learn.

Mrs. Unghire thanked the audience for attending tonight's meeting and for your comments. She takes all of your comments to heart and admires your passion for your children.

Mrs. Unghire attended the Memorial PTO meeting. They have a lot of things going on at the school and the new principal is great.

Mrs. Unghire attended the LEGO Celebration. That is one of the fun parts of being a Board member. It was great to interact with the students and see their work.

Mrs. Unghire also attended the Easter Egg Hunt. That event was a lot of fun. This event was sponsored by Two Moms on a Mission, The Enfield Public Schools and Shop Rite. She thanked them all for their involvement.

Mrs. Unghire will attend the CREC Council meeting this week. She congratulated the EHS Student Representative Christine Luksic on her award. She looks forward to the BUZZ Robotics presentation and hearing about their upcoming competitions. She also congratulated Mrs. Boucher for her award.

Mr. Grady attended the Internet Safety Presentation at Parkman School for grade 5 students and parents. They gave everyone some good information. Parents need to be involved with what their kids are doing online. It is amazing what our kids can view with some of these different applications out there. This event was sponsored by KITE and LEGO.

Mrs. LeBlanc congratulated Mrs. Boucher for her award. She has heard many wonderful things about her as a teacher. She congratulated her for all of her hard work going into receiving this award – she is an outstanding teacher.

Mrs. LeBlanc attended the LEGO Celebration. She was also very impressed with the student's projects. It was great to see them and interact with the students.

Mrs. LeBlanc added that they are in the process of redoing the murals at JFK that are around the hub. They are truly phenomenal. The JFK Art Teacher is in charge of this project. The students are doing these after school.

Mrs. LeBlanc would like the Legislators to come to us. She is not in favor of going to the State Capitol to see them.

Mrs. LeBlanc agrees with Mrs. Davis about volunteer finger printing. She likes to volunteer at our schools and understands about safety. We need some guidelines. Overnight field trips are totally different. She is hoping the Policy committee will resolve this.

Mrs. Leblanc addressed Mrs. Grant by stating she does not agree about using Fermi as a community center. She does not want to see any of our schools going back to the town unless there are some extravagant savings. She will not support Fermi being a community center.

Mrs. LeBlanc addressed Mrs. Dubanoski and Mrs. Johnson's concerns for SBAC testing and Common Core. She tried to help her son with his math work and needed help to understand it. Her older child needed to help him. Some kids do not test well and standardized testing hurts our kids. She believes that parents should have the option to opt their child from testing.

Chairman Sirard congratulated Mrs. Boucher. You represent us well, thank you.

Chairman Sirard stated the Board subcommittees will not make the decisions. They do the work for the Board and will update the Board so they can make informed decisions. The some of the Board committees are back logged. Policies are about laws. We need to be in compliance with the laws. The policies steer the ship and then will come the administrative regulations. There are a lot of items listed on the Policy agenda. We started to evaluate and re-evaluate ourselves and we are meeting our obligations. We have a Policy meeting scheduled for this Thursday.

Chairman Sirard appreciates your comments on Common Core and SBAC testing. This shows that you care about what is going on in our schools. He wished that we were not so test driven but we are. The State is threatening our State funding and can take over the Board of Education if we are not in compliance with them. The State Representatives are the ones that have passed this down to us and are responsible for this.

Chairman Sirard stated the budget cycle is backwards and it is broken. He is concerned about the State funding this year. Please ask our legislators to fund K-12 education. College education is separate.

**Suspend the Rules to move an Item on the Agenda:**

Chairman Sirard stated we have the need to suspend the rules to move an item on the agenda.

Mr. Peabody moved, seconded by Mr. Neville to suspend the rules and move Item on the agenda.

A vote by **show of hands 8-0-0** passed unanimously.

Mrs. Thurston moved, seconded by Mr. Grady that the Enfield Board of Education moves Item 11a before Item 10.

A vote by **show of hands 8-0-0** passed unanimously.

**11a. Approval of Head Start Enhancement Grant, Head Start Services Grant and Head Start Link Grant**

Mrs. Clement and Mrs. Bowles gave the Board an update about Head Start Program and the Head Start Enhancement Grant, Head Start Services Grant and the Head Start Link grants they are applying for.

Mrs. Clement thanked the Board for their continued support of Head Start.

Mrs. LeBlanc moved, seconded by Mrs. Thurston that the Enfield Board of Education approves the Head Start Enhancement Grant, Head Start Services Grant and the Head Start Link Grant as presented.

A vote by **roll-call 8-0-0** passed unanimously.

**10. UNFINISHED BUSINESS**

**a. Continued Budget Discussion**

Mr. Neville stated we are in the hole for \$2.9 million. The impact document that was posted on the website lists potential areas we will need to cut to make this amount up. We would need 2/3 of these potential cuts which is unbelievable.

Mr. Peabody would rather discuss this at a budget workshop.

Mr. Neville would like us to schedule a budget workshop.

Chairman Sirard asked if there are any dates available for the Board to meet. We are in a tough financial spot. The legislation is looking at the ECS formula again. The Superintendent produced a list of educated areas to cut from for us to work with. We need to work with the Town Manager. He does not see any other options for the Board.

The Board agreed to meet on Monday, April 20<sup>th</sup> after the STEAM Wing Tour at Enfield High School.

Mrs. LeBlanc stated we can meet at 5:00 PM after the tour.



Mr. Jonaitis stated that he has been asking for a meeting for quite some time. Now we will get together and will not accomplish anything. He will not be able to meet on Monday.

Mr. Neville is not ready to make any cuts yet. He still feels Town Council members will work with us. He would like to Superintendent to bring to us the bare minimum of cuts. This is the worst level of cuts he has ever seen the Board needing to address. The reason for not doing this sooner was all about timing. He believes discussions are still occurring with council members. They are asking questions so they can better understand our needs. We are behind the eight ball with IT costs.

Chairman Sirard stated that half of the increases to the budget are for insurance and benefit costs.

Mr. Neville stated these costs would be worst if we did not negotiate them.

Mr. Jonaitis stated we need to keep in mind contracts or new programs we are paying for every year. We need to look at things more carefully in the future. We can't keep going back to the taxpayers and asking them for more money. We are responsible for providing the best education that we can afford. We need to look at the costs now and in the future.

Mr. Peabody stated anytime we have added something, we have eliminated something. We have an idea of what the State will eliminate. He added that 51% of our budget is funded locally, 43% came from the State and 3.9 % comes from federal and private grants.

Mrs. LeBlanc would like to discuss at the budget workshop prioritized cuts and how deep the cuts will go.

Mr. Grady stated based on the list we were provided by Dr. Schumann, any cuts will make our classrooms larger and the loss of teachers and programs. We would be destroying our school system. We presented a budget format that was more budget friendly as requested by the Town Council. We only added one position for the new culinary arts program at the high school. Cutting \$2.9 million is not being cut from the Police Departments budget of the Public Works Department budget. The Education Budget is cut every year.

Mr. Peabody echoed Mr. Grady. The budget proposal did not list quantifiable and qualifiable value added for our students. We need to show our test scores and what we have accomplished. The numbers were not given. We do not have the commitment from the community. IT costs are constantly changing. We cannot lease any hardware due to budget ramifications. There is some efficiency that we can do that will help with the costs. We need to bring our yearly operating costs down.

Mr. Neville stated we are willing to work with the ITPC to reduce the numbers. Meeting has been our biggest problem so far. The Superintendent needs to present the needs by prioritizing the cuts. He knows what the impacts will be. He would like this to be presented to the Board. The public has the right to know about these cuts. Any cuts made will be horrific. We need the Town Council to work with us and he believes they will. We need to educate them. We have contractual obligations with our budget. We cannot do this alone and we can't afford any more cuts. The Board has come up with an honest budget. He is willing to educate the Town Council about our needs.

Mrs. Thurston is very concerned about any potential cuts that will affect our students. This is something we go through every year. We want our kids to succeed. Cutting \$2 million dollars is not in the best interest for our kids.

Mrs. LeBlanc does not see a political divide on the Board. We will all disagree on some items

but our common goal is to do our best and due diligence. Cutting \$2.9 million will increase class sizes and a lot of heart ache. She appreciates everyone working together. We all want what is best for our kids.

Mr. Peabody stated this was the first time there has been a budget impact document. There is a Town and School budget. At the town-wide budget meeting last year, no one attended. We need you to attend these meetings. The Board works well together and builds consensus. We are a force to be reckoned with when it comes to our kids.

Mr. Jonaitis stated it is the job of the Superintendent and Assistant Superintendent to come up with any cuts. They have the knowledge to do this and know our needs. Contracts add to our budget costs and we need to be mindful about this in the future. We all want to do the best for our kids. We have made great changes in our school system and are doing the best we can with what we have. Vocational education and alternative education programs offer great opportunities for our students. Some of our kids in the program at Alcorn are succeeding. You need to look underneath and see the kids we are missing.

Mrs. LeBlanc added that Mr. Jonaitis has stated in the past that he enjoyed working with kids that were struggling. She added that the school's budget is not all funded by the Town.

Mr. Peabody stated we have a partnership with Asnuntuck for vocational programs with machining. There are more things that we can do but are limited by our budget restraints.

Mr. Jonaitis stated he has discussed this before bringing in other business and is glad to hear Asnuntuck is offering this kind of a program. He would like other companies to offer intern opportunities for our students after graduation to get them employed.

Mr. Peabody stated last year's business engagement group met with Dr. Schumann, Ms. McKernan, the Mayor and business leaders where they outlined their needs and what they were looking for in employees.

Mr. Neville stated that Dr. Schumann has been a huge advocate for working with the community. LEGO is just one of our partners. They have brought in a lot of money for us. Grants supporting the program will help greatly. We need to wrap this discussion up. We are all frustrated. We can continue this discussion on Monday.

Chairman Sirard stated the Board will come up with a budget we need and will submit it to the Town who will determine what they can afford to give us. This is how the process works. He understands the need for vocational education programs but we can't afford it. He doesn't blame the Town. He blames what is being forced upon us by our legislators. We are working hard with the Town Council on the budget.

Chairman Neville stated we will continue this discussion on Monday, April 20<sup>th</sup> after the STEAM Wing Tour.

Mrs. LeBlanc added at 5:00 PM.

## **11. NEW BUSINESS**

### **a. Approval of Head Start Enhancement Grant, Head Start Services Grant and Head Start Link Grant**

This item was previously addressed on the agenda.

## **12. BOARD COMMITTEE REPORTS**

**a. Building Committee - None**

**b. Future Use of Fermi**

Chairman Sirard reported the Future Use of Fermi Committee will meet again. The Board will make the decision about this. The committee has been struggling to receive the requested information and have been working with the information they have. The committee will make a presentation to the Board. He also would like this to be completed. He will keep the Board informed about this.

Mr. Jonaitis would like to know if the committee is still waiting to receive anything else.

Chairman Sirard stated the committee just received a rough estimate for the science wings at Fermi. We could continue to request itemized details.

Mr. Jonaitis wants to know if the committee needs any additional information that will help us make our decision.

Chairman Sirard believes we have everything for Fermi except for what has been mentioned about JFK.

Mr. Jonaitis would recommend this item be addressed soon. If additional information is needed, please say this publically so everyone will know the committee is trying to get it.

**13. APPROVAL OF MINUTES**

Mr. Neville moved, seconded by Mrs. Thurston that the Regular Meeting Minutes of March 24, 2015 be approved. A vote by **show-of-hands 7-0-1** passed with Mrs. Unghire abstaining.

**14. APPROVAL OF ACCOUNTS PAYROLL - None**

**15. CORRESPONDENCE AND COMMUNICATIONS**

- a. Invitation to attend the Memorial Day Parade – May 24, 2015

**16. AUDIENCES**

Mary Scutt, Yale Drive - Mrs. Scutt stated she has spoken with representatives about magnet school funding. Her concern is local Boards have been complaining about the costs associated with magnet schools. Her child is receiving a good education at a magnet school. The State has not properly funded magnet schools and that is why they look to local boards for the money. She does not want to see public schools pit against magnet schools. Magnet schools offer different opportunities for our kids. Working together is best for everyone. She addressed the finger printing of volunteers. This has made it very difficult for schools. The schools have seen a decrease with volunteers and this will impact book fairs and field trips. This needs to be resolved quickly. She thanked the Board.

Bethan Ouellette, Betty Road – Mrs. Ouellette stated she is here about Common Core and SBAC testing. The kids are rushed with the strategies for math. Parent nights are being offered to help parents to understand these math strategies so we can help our children. Her child is very frustrated and hates math because of Common Core. Is this really helping our kids? The finger printing policy still needs to be addressed and she is glad that the Board is still looking into this. Our PTO's provide a lot for our students like book fairs so all children can go home with books over the summer. PTO's have provided iPads and field trips for the



students. The high school consolidation was a group effort. Community members received a lot of information about this. The budget cuts have wakened us all up. The State mandates will affect us all and we need to education the public about these. We should share these potential cuts to the public so they will be well informed.

**17. EXECUTIVE SESSION - None**

**18. ADJOURNMENT**

Mr. Grady moved, seconded by Mrs. Thurston to adjourn the Regular Meeting of April 14, 2015.

All ayes, motion passed unanimously.

Meeting stood adjourned at 9:10 PM.

Vincent M. Grady  
Secretary  
Board of Education

Respectfully Submitted,

Kathy Zalucki, Recording Secretary