

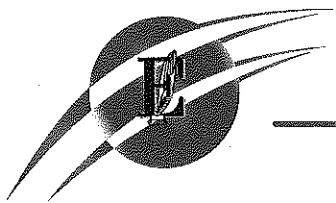
**ENFIELD BOARD OF EDUCATION
ENFIELD, CONNECTICUT**

Time-Place:

**Council Chambers
820 Enfield Street
Enfield, CT
7:00 PM Regular Meeting**

Date: 10/28/14

- 1. Call to Order – 7:00 PM**
- 2. Invocation or Moment of Silence – Raymond Peabody**
- 3. Pledge of Allegiance – Raymond Peabody**
- 4. Fire Evacuation Announcement**
- 5. Roll Call**
- 6. Board Guest(s)**
- 7. Superintendent's Report**
 - a. Student Representatives Report**
 - b. Academic Achievement Report – Performance Plus**
 - c. Staff PL & Veteran's Day**
 - d. Special BOE Meeting**
 - e. Grants Update**
 - f. Personnel Report**
- 8. Audiences**
- 9. Board Members' Comments**
- 10. Unfinished Business**
 - a. Continue the Discussion Regarding Suffield Vo-Ag Seats for 2015-16**
- 11. New Business**
 - a. Approval of FY2016 Head Start Federal Grants, Program Plans and Personnel Policies**
 - b. Approval of Authorized Signers for ED-099 Agreement for Child Nutrition Programs**
- 12. Board Committee Reports**
 - a. Curriculum Committee**
 - b. Finance Committee**
- 13. Approval of Minutes: Special Meeting Minutes – September 23, 2014 & Regular Meeting Minutes – October 14, 2014**
- 14. Approval of Accounts and Payroll**
 - a. For the Month of August FY2014**
 - b. For the Month of September FY2014**
 - c. Line Item Transfers if any**
- 15. Correspondence and Communications**
- 16. Audiences**
- 17. Executive Session**
 - a. Matter(s) Related to Personnel – Superintendent's Evaluation & Contract**
- 18. Adjournment**



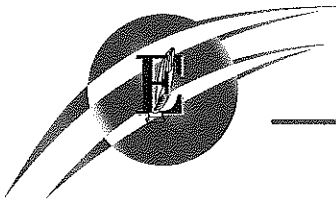
ENFIELD PUBLIC SCHOOLS

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Date: October 28, 2014
To: Enfield Board of Education
From: Dr. Jeffrey A. Schumann
Re: Superintendent's Report

- a. **Student Representative Report:** Enclosed in your packet you will find a report from both BOE Student Representatives regarding events/happenings at their respective high schools. Student Representatives may have some additional information or comments to share with Board members.
- b. **Academic Achievement Report – Performance Plus:** Our Chief Academic Officer Anne McKernan along with Nathan Hale Principal Irene Roman; Enfield Street Principal Katie Reeves and Eli Whitney Principal Sandi Ingalls are here to update the Board on Performance Plus. This information has been previously discussed with the Curriculum Committee. We welcome Ms. McKernan, Ms. Roman, Mrs. Reeves and Mrs. Ingalls to tonight's meeting.
- c. **Staff Professional Learning Day & Veteran's Day:** Students will not attend school on November 4th (Election Day) and all staff will attend full day Professional Learning workshops at several different schools in the district. Students will be dismissed early on November 12th and 14th for half day secondary staff Professional Learning workshops and elementary conferences.

Schools and Offices will be closed on November 11th in observation of Veteran's Day.
- d. **Special BOE Meeting:** Board members and community members are reminded the Board of Education cancelled their November 11th and 25th Regular Board meetings and will hold a Special meeting on November 18th in Council Chambers at 7:00 PM. An agenda for the special meeting will be posted on the website at a later date.
- e. **Grants Update:** The Grants Report through October 2014 is enclosed for your review.
- f. **Personnel Report:** The Personnel Report through October 2014 is also enclosed for your review.



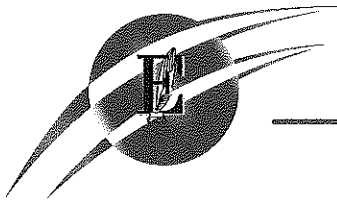
ENFIELD PUBLIC SCHOOLS

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Date: October 28, 2014
To: Enfield Board of Education
From: Dr. Jeffrey A. Schumann
Re: Continue the Discussion Regarding Suffield Vo-Ag Seats for 2015-16

This item has been placed back on the agenda for Board members to continue their discussion from the last Board meeting regarding declared open seats at Suffield Vo-Ag for FY2015-16. Board members received requested information related to the district's enrollment history, tuition costs and future commitment responsibilities. This information is enclosed in your packets.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding Suffield Vo-Ag Seats for 2015-16.



ENFIELD PUBLIC SCHOOLS

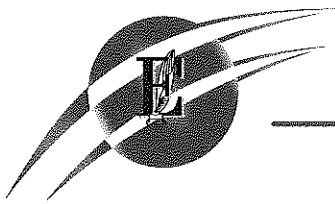
OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Date: October 28, 2014
To: Enfield Board of Education
From: Dr. Jeffrey A. Schumann
Re: Approval of FY2016 Head Start Federal Grants, Program Plans and Personnel Policies

Mrs. Clement, our Enfield Head Start Director has provided the attached memo regarding the Board approving approximately \$824,234 for the Department of Health and Human Services to serve 104 three and four year old Enfield children. In addition, the Board is being asked to provide oversight and approval for the program's Early Childhood Community Assessment Program Goals and Personnel Policies.

Enclosed in your packet is a letter from Mrs. Clement and several attachments. All of the items can be found on the EPS Website under Head Start. Mrs. Thurston is the Board's Liaison to the Head Start Policy Committee. Mrs. Clement is present to answer any questions you may have.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding the Approval of FY2016 Head Start Federal Grants, Early Childhood Community Assessment Program Plans and Personnel Policies.



ENFIELD PUBLIC SCHOOLS

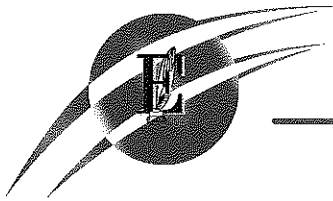
OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Date: October 28, 2014
To: Enfield Board of Education
From: Dr. Jeffrey A. Schumann
Re: Approval of Authorized Signers for ED-099 Agreement for Child Nutrition Programs

Mrs. Edwards our Cafeterias Supervisor has provided us with enclosed form ED-099 Agreement for Child Nutrition Programs. This is a formal agreement between Enfield Public Schools and the Connecticut State Department of Education for operating one or more of the Child Nutrition Programs.

The Board of Education formally needs to approve this at a Board meeting authorizing the Superintendent, the Deputy Superintendent and the Board Secretary to endorse this agreement.

Therefore the Enfield Board of Education may take any action(s) deemed appropriate regarding approving the ED-099 Agreement for Child Nutrition Programs and have Dr. Schumann, Mr. Drezek and Mr. Grady endorse it.



ENFIELD PUBLIC SCHOOLS

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Date: October 28, 2014
To: Enfield Board of Education
From: Dr. Jeffrey A. Schumann
Re: Executive Session

The Board of Education needs to discuss the following item:

- Matter(s) Related to the Superintendent's Evaluation & Contract

Therefore, I recommend that the Enfield Board of Education enter into executive session, with the appropriate personnel invited, for the reasons described above. An affirmative vote of two-thirds of the members present and voting is required. Board members will relocate to the Enfield Room for the Executive Session.



EHS/FHS Student Representative Reports – October 28, 2014

Enfield High & Enrico Fermi High School:

- FHS/EHS College Fair will be held on October 29th at 7:00 PM in the Fermi Gym.
- EHS Homecoming Football game against Stafford/East Windsor will be held on November 1st at 7:00 PM at EHS.
- FHS/EHS Fall Evening Conferences will be held on November 13th at 6:30 PM at both high schools.
- EHS Financial Aide Parent Information Night will be held on November 20th at 6:30 PM in the Auditorium.
- FHS Lamplighters Production of "One in a Million" will be held on November 21st at 7:00 PM in the Auditorium.
- FHS Lamplighters Production of "One in a Million" will be held on November 22nd at 2:00 PM and 7:00 PM in the Auditorium.

Athletic Events Schedule for the week of 10-27-14 – 11-01-14:

Monday, October 27			Game Time	Bus Time
<u>HOME</u>				
AVON	@	ENFIELD GIRLS SOCCER (JV)	3:45 P.M.	Grass field
AVON	@	ENFIELD GIRLS SOCCER (Varsity)	3:45 P.M.	Turf field
ELLINGTON (JV)	@	ENFIELD GIRLS VOLLEYBALL	4:00 P.M.	
ELLINGTON (Varsity)	@	ENFIELD GIRLS VOLLEYBALL	5:30 P.M.	
E.O. SMITH (JV)	@	FERMI FIELD HOCKEY	4:30 P.M.	Turf field
E.O. SMITH (Varsity)	@	FERMI FIELD HOCKEY (Senior Night)	6:00 P.M.	Turf field
<u>Away</u>				
JFK Field Hockey	@	Suffield Middle School	3:45 P.M.	2:30 P.M.
Enfield Boys Soccer	@	Avon (Fisher Meadows) – (JV & V)	3:45 P.M.	2:15 P.M.
Enfield Field Hockey	@	Hall High School (Varsity Only)	6:00 P.M.	4:30 P.M.
Tuesday, October 28				
<u>HOME</u>				
MIDDLETOWN	@	FERMI GIRLS VOLLEYBALL (JV)	4:00 P.M.	
MIDDLETOWN	@	FERMI GIRLS VOLLEYBALL (V)	5:00 P.M.	
<u>Away</u>				
Girls Swimming	@	Suffield (Windsor Locks H.S. pool)	6:00 P.M.	4:45 P.M.
Wednesday, October 29				
<u>HOME</u>				
NORTHWEST CATHOLIC	@	ENFIELD FIELD HOCKEY (Varsity)	6:00 P.M.	Turf field
<u>Away</u>				
Enfield Boys Soccer	@	Granby Memorial H.S. (JV & Varsity)	3:45 P.M.	2:15 P.M.

Enfield Girls Volleyball	@	Classical Magnet (JV)	4:00 P.M.	2:15 P.M.
Enfield Girls Volleyball	@	Classical Magnet (Varsity)	5:30 P.M.	-----
Thursday, October 30				
<u>HOME</u>				
GRANBY MEMORIAL (JV)	@	ENFIELD GIRLS SOCCER	5:00 P.M.	Turf field
GRANBY MEMORIAL (V)	@	ENFIELD GIRLS SOCCER (Senior Night)	7:00 P.M.	Turf field
FERMI (JV)	@	ENFIELD GIRLS VOLLEYBALL	5:00 P.M.	
FERMI (Varsity)	@	ENFIELD GIRLS VOLLEYBALL	6:30 P.M.	Senior Night
<u>Away</u>				
Girls Swimming	@	Wethersfield H.S. (CCC East Champ.)	4:00 P.M.	2:15 P.M.
Fermi Girls Volleyball	@	Enfield (JV)	5:00 P.M.	3:45 P.M.
Fermi Girls Volleyball	@	Enfield (Varsity)	6:30 P.M.	-----
Friday, October 31				
<u>HOME</u>				
<u>Away</u>				
Fermi Cross Country	@	CIAC State Meet (Wickham Park)	2:00 P.M.	12:30 P.M.
Enfield Cross Country	@	CIAC State Meet (Wickham Park)	2:00 P.M.	12:30 P.M.
Saturday, November 1				
<u>HOME</u>				
STAFFORD/E.WINDSOR	@	ENFIELD FOOTBALL (Varsity)	7:00 P.M.	Turf field
E.O. SMITH	@	FERMI FOOTBALL (Varsity)	1:00 P.M.	Turf field
<u>Away</u>				
JFK Cross Country	@	Wickham Park Championships	9:00 A.M.	7:30 A.M.
Sunday, November 2				
		NO PRACTICE OR GAMES SCHEDULED		

Item #7e.

ENFIELD PUBLIC SCHOOLS

FY 2015 GRANTS

	<u>Applied For</u>	<u>Awarded</u>	<u>Date Submitted</u>	<u>Approval Date</u>
Adult Education - (Grant Portion)	97,816.00	92,924.00	4/10/2014	8/18/2014
Adult Education - Cooperative	58,186.00	58,186.00	4/10/2014	8/18/2014
Adult Ed - Literacy Volunteers	12,209.00	cancelled	4/10/2014	cancelled
Adult Education Program Improvement Project	70,000.00	70,000.00	5/29/2014	9/2/2014
Perkins	61,315.00	63,585.00	6/6/2014	7/27/2014
Perkins Innovation Grant	40,000.00	33,579.00	6/2/2014	7/21/2014
Head Start State Grants (Enhancement, Extended Services, Early Link)	134,975.00	-	5/30/2014	
Head Start Federal Grants (FY 3/1/14 - 2/28/15)	274,745.00	549,489.00	11/1/2013	2/24/2014
Head Start Federal Grants (FY 3/1/15 - 2/28/16)	-	-		
JFK After School Program (ERFC)	139,555.00	139,555.00	June, 2014	7/27/2014
After School Summer Program (ERFC)	30,000.00	30,000.00	July, 2014	8/3/2014
IDEA Section 611, Special Education Assistance	1,202,662.00	1,202,662.00	5/12/2014	6/22/2014
IDEA Section 619, Preschool Education	50,152.00	50,080.00	5/12/2014	6/22/2014
Parent Leadership	25,293.00	25,293.00	7/17/2014	9/18/2014
Title I Entitlement	813,562.00	813,562.00	10/10/2014	
Title II Entitlement	116,471.00	116,471.00	10/10/2014	
Title III Entitlement	16,066.00	16,066.00	10/10/2014	
Sheff Open Choice	41,150.00	41,150.00	5/9/2014	7/27/2014
Open Choice Capital	68,510.00	68,510.00	5/2/2014	8/27/2014
Open Choice Academic	36,150.00	41,150.00	4/28/2014	7/27/2014
3M Grant	20,000.00	20,000.00	3/3/2014	6/20/2014
Audubon Society (Private)	700.00	700.00	10/15/2014	10/15/2014
TOTAL	3,309,517.00	3,432,962.00		

Notes:

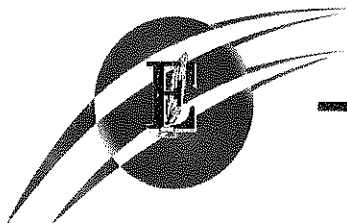
Item #7F.

CERTIFIED PERSONNEL MATTERS
September 22, 2014 through October 24, 2014

<u>Resignations:</u>		<u>Effective</u>		
<u>Name</u>	<u>DOH</u>	<u>Date</u>	<u>Position/Location</u>	<u>Reason</u>
Joan Holloway	08/26/14	11/03/14	Remedial Reading / JFK	Other District

Non-Certified Personnel Matters
September 22, 2014 through October 24, 2014

None



ENFIELD PUBLIC SCHOOLS

27 SHAKER ROAD • ENFIELD, CONNECTICUT 06082

TEL: 860.253.6500 • FAX: 860.253.6510 • WWW.ENFIELDSCHOOLS.ORG

DATE: 17 October 2014

TO: Board of Education Members

FROM: Dr. Jeffrey A. Schumann, Superintendent 

SUBJECT: Suffield VoAg

Below please find information related to the district's history and future commitment responsibilities to the Suffield VoAg program.

Statutory language:

(b) Each local or regional board of education not maintaining an agricultural science and technology education center shall provide opportunities for its students to enroll in one or more such centers in a number that is at least equal to the number specified in any written agreement with each such center or centers, or in the absence of such an agreement, a number that is at least equal to the average number of its students that the board of education enrolled in each such center or centers during the previous three school years, provided, in addition to such number, each such board of education shall provide opportunities for its students to enroll in the ninth grade in a number that is at least equal to the number specified in any written agreement with each such center or centers, or in the absence of such an agreement, a number that is at least equal to the average number of students that the board of education enrolled in the ninth grade in each such center or centers during the previous three school years.

Enrollment History and Tuition Cost

School Year	Total Enrollment	Cost per Student	Total Cost
2010-11	24.5	\$ 7,992	\$ 195,804
2011-12	28	\$ 7,992	\$ 223,776
2012-13	33	\$ 7,992	\$ 263,736
2013-14	31	\$ 7,200	\$ 223,736
2014-15	30	\$ 7,200	\$ 216,000

Three year total enrollment average = 31.33

Current grade level enrollment: Grade 9 = 10; Grade 10 = 5; Grade 11 = 8; Grade 12 = 7

Last three years grade 9 enrollment: SY2012-13 = 8; SY2013-14 = 5; SY2014-15 = 10

Three year grade 9 average = 7.66

2015 – 2016 Enrollment

Based on the historical enrollment data the district must provide a total of 32 seats and at least 8 grade 9 seats.

There are 7 grade 12 students who will leave the program at the end of the year leaving 23 returning for the 2015-16 school year.

For the district to meet its minimum responsibility we must offer at least 9 grade 9 seats for next year.

Enrollment Process

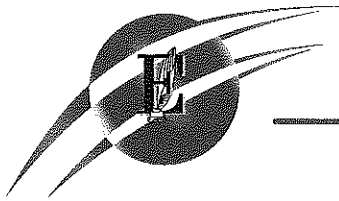
Suffield VoAg is currently recruiting candidates to apply for admission for the 2015-2016 school year. The application deadline is early January 2015. Applications will be reviewed and candidates will be interviewed in January and February. Candidates will be notified of acceptance in early March, 2015.

2015-2016 Tuition

Tuition is set by the State Department of Education. The CSDE usually notifies Suffield regarding the next year's tuition sometime during the fall of the previous year. To date Suffield has not been notified of the 2015 – 2016 tuition.

Transportation

Due to the expanded geographic location of the Enfield students attending Suffield VoAg it is necessary to utilize two busses to get the students to Suffield on time without excessive unreasonable run times. The cost for the district this year to transport students to Suffield VoAg is \$ 80,000.



Item #11a.

ENFIELD PUBLIC SCHOOLS

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Memorandum

To: Jeff Schumann

Cc: Chris Drezek

From: Debbie Clement

Date: 10/22/14

Re: FY 2016 Head Start Federal Grants, Program Plans, and Personnel Policies

Enfield Head Start is requesting Board approval to accept \$824,234 from the Department of Health & Human Services to serve 104 Enfield 3 and 4 year old children.

The Head Start Reauthorization Act requires Board oversight and approval on the following items:

- Program Plans
- Personnel Policies

These items are located on our school webpage.

I have attached the budgets for the two federal grants and the Program Goals included in the grants. I will be present at the October 28th Board meeting to answer any questions.

Thank you for your attention to these matters.

Debbie Clement, Director

Enfield Head Start

Head Start	FY2016	FY2016
	HHS	HHS
Account	PA22	PA20
Fiscal Year	3/1/15 - 2/28/16	3/1/15-2/28/16
PERSONNEL		
Certified	408,108	
Non Certified	329,564	
Total Personnel	737,672	
FRINGE BENEFITS		
Medicare	1,212	
Health/Life Insurance	48,042	
Pension	6,981	
Workers' Compensation	3,200	
TOTAL FRINGE	59,435	
TRAVEL/TRAINING		
Workshop/Confer/Travel		11,137
TOTAL TRAVEL		11,137
SUPPLIES		
Instructional	4,750	
General	1,000	
Health	1,750	
Office/postage	2,000	
Other Purchased	250	
TOTAL SUPPLIES	9,750	
CONTRACTUAL		
Educ/Mental Health Cons.	250	
Medical/Dental Service	200	
Nutrition Consultant	250	
TOTAL CONTRACTUAL	700	
OTHER		
Parent Activity	2,040	
Travel (Local)	2,000	
Dues and Fees	1,500	
TOTAL OTHER	5,540	
TOTAL BUDGET	813,097	11,137

Program Goals and Objectives

2014-2018

I. Goal Statement

Facilitate school readiness skills both in the classroom and at home.

Objective 2014

Elementary Math Department Chair will provide training for teachers on the math curriculum needed to prepare students for the Common Core expectations of kindergartners.

The expectation is 85% of four year olds will meet the CTEDS (Connecticut Early Learning and Development Standards) math standards.

Objective 2015

Utilize classroom observations and outcome measurement data to determine training needs for teaching staff.

Each teacher in coordination with the Director will develop an SLO (Student Learning Objective) and Professional Growth Plan.

Objective 2016

Educate parents on age appropriate activities that will develop school readiness skills through activities sent home, monthly newsletters and monthly parent meetings.

Track attendance at monthly parent education workshops and return rate of literacy activities sent home.

Objective 2017

Include the Town Librarian in parent meetings to encourage families to obtain library cards for their children and to be involved in literacy activities.

Encourage families to be involved in literacy activities through school and the town library. The Family Support Coordinator will facilitate parent and family advocate literacy trainings.

Track families' completion of action steps toward reaching school readiness goals.

Objective 2018

Utilize TSGOLD Outcome Measurement tool to assess progress in language and literacy, social and emotional growth with the expectation that 85% will have met CTEDS standards.

II. Goal Statement

To support executive function/self-regulation development in the classroom and at home.

Objective 2014

Head Start and kindergarten teachers will be trained and coached in scaffolding children's executive function development through role playing.

Pre and post vocabulary and social skills assessment will be conducted.

Objective 2015

Pre and post vocabulary and social skills assessment will be reviewed to determine outcomes and next steps.

Teachers will continue attending executive function workshops and enriching the curriculum with purposeful play and self regulation activities.

Objective 2016

Families will be offered workshops, information and resources on what executive function is and how to promote their child's executive function development.

Track the number of activities and information sent home and attendance of workshops
With the expectation each family will receive educational information on executive function.

Objective 2017

Teachers and families will be trained to use movement and sensory exploration to promotion of self regulation.

Expectation of documented implementation by lesson plans, attendance at parent meetings and information given by Family Advocates.

Objective 2018

TSGold assessment, anecdotal checklists and family partnerships will be reviewed to assess outcomes and determine next steps.

Item #116.

CONNECTICUT STATE DEPARTMENT OF EDUCATION
Bureau of Health/Nutrition, Family Services and
Adult Education
25 Industrial Park Road
Middletown, Connecticut 06457-1543

AUTHORIZED SIGNATURES CHANGE FORM

Read the enclosed instructions before completing the form.

FOR STATE USE ONLY

Effective Date: _____

AGREEMENT NUMBERS:

School Programs _____

Child Day Care Centers _____

Adult Day Care Centers _____

Day Care Homes _____

Summer Food Service _____

This is to certify that on _____, as shown in the minutes of
(Date)

(Name of Corporation, Board of Education or Governing Body)

the following action was taken to revise the Authorized Signers of the **ED-099 Agreement for Child Nutrition Programs.**

1. The person designated below is authorized to sign this agreement and to sign claims for reimbursement.

Signature

Printed Name

Title (Superintendent of Schools, Mayor, Selectman, President
or Chairperson of the Board, Pastor or Commissioner)

Date

2. In the absence or incapacity of the first designated individual, the second person designated below is authorized to sign claims for reimbursement.

Signature

Printed Name

Title (Assistant Superintendent, Business Official, Principal,
Headmaster, City or Town Manager, Executive Director
or Deputy Commissioner)

Date

3. The signature below certifies the above action.

Signature

Title (Secretary of Corporation, Town Clerk, Secretary
of the Board)

**BOARD OF EDUCATION
SPECIAL MEETING MINUTES
SEPTEMBER 25, 2014**

DRAFT

A special meeting of the Enfield Board of Education was held at John F. Kennedy Middle School in the Principal's Conference Room, located at 155 Raffia Road, Enfield, CT on September 25, 2014.

1. **CALL TO ORDER:** The meeting was called to order at 5:46 PM by Chairman Sirard.
2. **PLEDGE OF ALLEGIANCE:** Chairman Sirard
3. **FIRE EVACUATION ANNOUNCEMENT:** Chairman Sirard announced the fire evacuation announcement.
4. **ROLL CALL:**

MEMBERS PRESENT: Peter Jonaitis, Ray Peabody, Lori Unghire, Timothy Neville, Stacy Thurston and Tom Sirard

MEMBERS ABSENT: Vin Grady, Tina LeBlanc and Dave Wawer

5. **EXECUTIVE SESSION:**

- a. Matter(s) Related to School Security

Mrs. Unghire moved, seconded by Mr. Neville that the Enfield Board of Education enters into Executive Session for Matter(s) Related to School Security.

A vote by **show-of-hands 6-0-0** passed unanimously.

The Board remained in the Principal's Conference Room for the Executive Session. Dr. Schumann, Mr. Drezek and Mr. Dorn joined the Board in the Executive Session.

While the Board was in Executive Session, no Board action occurred. The Board returned to open session at 5:47 PM.

6. **ADJOURNMENT**

Mr. Peabody moved, seconded by Mrs. Thurston to adjourn the Special Meeting of September 25, 2014.

The motion passed unanimously with all ayes. The Meeting stood adjourned at 5:48 PM.

Respectfully Submitted,

Christopher J. Drezek
Deputy Superintendent

**BOARD OF EDUCATION
REGULAR MEETING MINUTES
OCTOBER 14, 2014**

A regular meeting of the Enfield Board of Education was held at Town Hall in Council Chambers, located at 820 Enfield Street, Enfield, CT on October 14, 2014.

1. **CALL TO ORDER:** The meeting was called to order at 7:00 PM by Vice Chairman Wawer.
2. **INVOCATION OR MOMENT OF SILENCE:** Mr. Neville & Mr. Jonaitis
3. **PLEDGE OF ALLEGIANCE:** Mr. Neville
4. **FIRE EVACUATION ANNOUNCEMENT:** Vice Chairman Wawer announced the fire evacuation announcement.
5. **ROLL CALL:**

MEMBERS PRESENT: Peter Jonaitis, Raymond Peabody, Lori Unghire, Tina LeBlanc, Timothy Neville, Stacy Thurston and Dave Wawer

MEMBERS ABSENT: Tom Sirard and Vin Grady

ALSO PRESENT: Dr. Jeffrey Schumann, Superintendent; Chris Drezek, Deputy Superintendent; EHS Alternate Student Representative Shelby Brennan and FHS Representative Thomas Vose

6. **BOARD GUEST(S)** - None
7. **SUPERINTENDENT'S REPORT**

Dr. Schumann welcomed Enrico Fermi Student Representative Tom Vose and Enrico Fermi Student Alternate Representative Eric Barnes to tonight's meeting.

- a. Student Representatives Report – as presented
- b. Administrative Transitional Team – as presented
- c. EHS/FHS NHS Induction Ceremonies – as presented
- d. Jack-O-Lantern Festival – as presented
- e. Youth Vote Events

8. **AUDIENCES** - None

9. **BOARD MEMBER COMMENTS**

Mr. Neville urged community members to get involved with Youth Vote activities. This is a great opportunity to be good role models for your children. He will attend the Fermi NHS Induction Ceremony. These induction ceremonies are wonderful events that recognize our student's academic accomplishment.

Mr. Neville would like to see the Transitional Team establish a schedule or timeline so this can be completed as quickly as possible to ensure a smooth transition when we consolidate both high schools.

Mr. LeBlanc wished all of the student's good luck with the PSAT's. She attended an EHS/FHS Field Hockey scrimmage and was impressed with all of the athletes. It was a good close game

and Fermi won. Both she and Mr. Peabody spoke to several parents about the decision concerning the sports consolidation while we were at the scrimmage.

Mrs. LeBlanc added that the steel beams are in place for the Fermi STEAM wing. Seeing the progression for the building is amazing.

Mr. Jonaitis was glad to see everyone here at tonight's meeting.

Mr. Peabody stated the Field Hockey game was fantastic. These athletes run and play hard. It was wonderful to see this and learn about this sport. He recognized Fermi Boy's Soccer Coach Jim Russell. He is always reaching out to the families and players. He truly cares about all of his past and current players. He is more than just a coach.

Mr. Peabody attended the Nathan Hale PTO meeting. The Hale PTO parent's rock! The things they are doing to support the school are truly amazing.

Mr. Peabody also visited the ERfC afterschool program at several of the schools. This is a great program that is available for our students to attend before school and afterschool. It is a successful program that helps our students academically.

Mrs. Unghire attended a CREC Council meeting. CREC Director Bruce Douglas is stepping down. CREC opened up 2 new schools in Connecticut and one of the schools is in Enfield. She attended the CREC Public Safety Academy grand opening ceremony.

Mr. Wawer is looking forward to the students run the Youth Vote Events being held again this year. Mr. Crane, EHS/FHS Social Studies Department Chair has done a wonderful job overseeing this student event.

Mr. Wawer attended a Henry Barnard student assembly. He commends the staff involved with these programs. They are quite enthusiastic and really do a great job.

Mr. Wawer congratulated all of the incoming National Honor Society students at both Enfield and Enrico Fermi high schools. He appreciates all of the hard work they have done.

10. UNFINISHED BUSINESS - None

11. NEW BUSINESS

a. Approval of the JFK NEAS&C Mission Statement

John F. Kennedy Principal Sarah Collins, JFK English Department Chair Jeris Griffin and JFK Guidance Counselor Melanie Kulpeksa reviewed with the Board about the NEAS&C (New England Association of Schools and Colleges) accreditation process and the mission statement that will require the Board's approval.

JFK Mission Statement

The mission of John F. Kennedy Middle School is to provide a secure, nurturing and academically rigorous environment that meets the individual needs of our diverse community. We prepare students to become college and career ready citizens who can contribute responsibly in a global community.

This mission empowers students:

- *To become compassionate, productive and ethical members of the community.*
- *To be resourceful thinkers who independently and cooperative strive to solve complex*

problems.

- To develop fluency in the use of technology in all disciplines.

We recognize that this endeavor is the shared responsibility of students, home, school and community.

Mr. Neville stated that most of us are all pretty well versed with the process. The mission is a lens which you will view the report for everyone to see. You have articulated this well with your mission statement. He is glad to see technology being included with this process. This is something that is very near and dear to him and Mr. Peabody. He asked committee members to explain the process that you will go through over the next year.

Mr. Neville asked when the visiting team will arrive. Mrs. Collins stated they will arrive on October 25, 2015.

Mrs. Griffin stated the NEAS&C Committee is writing the curriculum. They would like all of the curriculum reports to be done in February 2015. Evidence is needed with this process. The visiting committee is made up with 12 individuals. The visiting team will visit each classroom and will look at everything while they are here. They will look at our curriculum and assessments. They will look at everything to see if we are what we say we are. We will need to put them up in a hotel and feed them. They will work extremely hard for us. They will critique us and make recommendations if needed.

Mr. Neville added you are being evaluated with the same assessments that are being used at other middle schools. This process will give you a nice roadmap of where you are at.

Mrs. LeBlanc stated the perception at JFK has been changed. People previously did not want to send their children to JFK. Her experiences at JFK have been pleasant and it has been positive experience. The curriculum is rigorous and she feels you are what you say you are. She is looking forward to her next child to attend JFK. He enjoys music and is looking forward to the band and Buzz Robotics.

Mr. Peabody thanked them for the presentation. Your mission statement can easily be turned into a statement of commitment. This mission statement is very well written. The responsibility is being shared by the students and parents. This mission statement is spot on.

Mr. Jonaitis stated JFK has always been a good place to learn. Just have your kids come to JFK and you will see this.

Mrs. LeBlanc added that many parents believe their child will get lost in the shuffle because there are so many students there. That is not the case at all. There are so many good things happening at JFK like Rachel's Challenge and Turkey Trot. She loves JFK. Just like Mr. Jonaitis stated, have your kids attend JFK and you will see what we are talking about. The public opinion has definitely changed about JFK.

Mrs. Thurston agrees with Mrs. LeBlanc. The kids are doing so many good things for the community like visiting the residents at Parkway Pavilion, the National Junior Honor Society and Rachel's Challenge. JFK is the place to be at.

Mr. Peabody moved, seconded by Mr. Neville that the Enfield Board of Education approves the John F. Kennedy Mission Statement as presented.

A vote by **roll-call 7-0-0** passed unanimously.

b. Approval of the 2015 Regular BOE Meeting Schedule

Dr. Schumann stated the Board will need to approve the 2015 Regular meeting dates. Once this is approved, we will forward these to the Town Clerk for posting.

Mr. Jonaitis asked about November 24, 2015 and will this conflict with Thanksgiving. Dr. Schumann stated this would be the Tuesday before Thanksgiving and according to Board policy #8341 Meetings, you will meet on the second and fourth Tuesday of the month. The Board may choose to change the date and hold a special meeting instead like you did this year.

Mrs. LeBlanc moved, seconded by Mrs. Thurston that the Enfield Board of Education approves the 2015 Regular BOE Meeting Schedule as presented.

A vote by **roll-call 7-0-0** passed unanimously.

c. Discussion Regarding the 2015-16 School Calendar

Dr. Schumann stated the uniform CREC Calendar legislation has been put off until 2016-17. We will present this Draft Calendar to the collective bargaining units for their input and wanted to share this calendar with the Board first. We will bring this back for the Board to formally adopt.

Mr. Neville asked when the calendar will need to be formally adopted by. Dr. Schumann stated Board Policy #6111 School Calendar(s) dictates this will need to be adopted by the end of February.

Mr. Peabody would like to know if we can align the calendar with the surrounding towns. We received several comments about this last year. Some of the families with students attending multiple schools in other districts are looking for time off to be the same.

Dr. Schumann stated we can look into this. He is not sure what other towns or districts have done with their calendars.

Mr. Neville asked if you are looking for professional development time or vacation time. We were also looking at aligning some of the professional development days with surrounding towns that could save us some money. Mr. Peabody stated he is interested with both items.

Mr. Peabody added this was discussed at a previous Curriculum Committee meeting with Ms. McKernan. We could share conferences and professional development costs that could potentially help us financially with our budget.

Mr. Wawer stated we have given Dr. Schumann some feedback and look forward the next presentation.

d. Discussion Regarding Suffield Vo-Ag Seats for 2015-16

Dr. Schumann stated during the budget process last year, the Board discussed Suffield Vo-Ag Seats considerably. Our agreement with Suffield Vo-Ag has expired. We have offered 10 seats in the past. Based on the complicated algorithm designed by the State of Connecticut if an existing agreement is not in place, we will need to offer at least 9 seats in 2015-16. He will notify the Suffield Superintendent with our decision so we don't end up with them offering more seats than the Board plans to fund.

Mr. Neville asked if the total number of students is figured into the algorithm. Dr. Schumann stated you need to offer a number that is at least equal to the number that was offered in the previous three years total and you must offer that same number equal to the total for the three years for Freshman seats. The average number of seats will be 32 and the average number of Freshman seats will be 8. We currently have 31 students at Suffield Vo-Ag. We have 8 grade

12 students that will graduate and offering 9 seats will give us the minimum number of 32 required seats.

Mr. Peabody would like to know the time line that is needed from Suffield. Dr. Schumann is not sure when they start the process at Suffield Vo-Ag. It is a very lengthy process the students must go through.

Mr. Peabody would like to see the Board avoid offering more seats than we can afford. He would like to know when the process starts so we can avoid what happened last year.

Mr. Jonaitis would like to know the cost per seat to send an Enfield student to Suffield Vo-Ag. Dr. Schumann believes it is around \$6,500 per student.

Mr. Jonaitis added based on what we went through with the budget process last year, we might want to start making a priority list now.

Mr. Neville would like to see the figures. Will the figures include the bussing costs? We will need this information to factor this in so we can set our priorities. We have a fiduciary responsibility with our budget. He thinks the cost is higher. Do we pay for the transportation for the students? If we do, what is the cost per bus? Mr. Drezek stated the cost is \$40K per bus.

Mr. Neville added the Board needs this information before our next meeting. He believed the State set the rates later in the budget process last year.

Mr. Jonaitis would like the figures per student with transportation costs. We need enough time before the recruitment process starts at Suffield Vo-Ag. We need to inform the parents and students in advance so we don't run into what happened last year. We need to let them know exactly how many seats will be offered.

Mr. Wawer asked who sets the rate for Suffield Vo-Ag and has the tuition rate ever changed. Dr. Schumann stated the rate is set by the State of Connecticut.

Mr. Jonaitis added that Suffield Vo-Ag pulls students from all of the surrounding towns.

12. BOARD COMMITTEE REPORTS

a. ITPC Committee

Mr. Neville stated that both he and Mr. Peabody are still waiting for this committee to meet. The initial meeting was held several months ago. This committee has budget ramifications and we need to start meeting.

Mr. Peabody stated we are still waiting for the Town Manager to set date for our next meeting. We need to complete a needs assessment. Technology is being infused throughout the school system. Support will cost us and we need to know what that will be. We need service level agreements. We need to know who is going to do what and for how long. This committee has a lot of work that will need to get done in a short amount of time. He would like Dr. Schumann to follow up with Mr. Coppler to see when the committee will meet.

Dr. Schumann stated that he will look into this.

b. Policy Committee

Mr. Wawer reported that the Policy committee met and reviewed new laws and mandates that will become policies. The mandates will require staff training. The staff hours are

contractually set. Additional time will be needed for this staff training in order to comply with these new mandates. This will impact teaching time and could also add to sub coverage costs.

Mr. Neville asked when will the new mandates need to be implemented by and what budget will they come out of? Mr. Drezek stated any policy changes would be implemented on July 1, 2015.

Mr. Wawer added that they will be included in our budget discussions that will be held starting in January.

13. APPROVAL OF MINUTES

Mr. Grady moved, seconded by Mrs. LeBlanc that the Regular Meeting Minutes of September 23, 2014 be approved. A vote by **show-of-hands 6-0-1** passed with abstaining.

14. APPROVAL OF ACCOUNTS PAYROLL - None

15. CORRESPONDENCE AND COMMUNICATIONS - None

16. AUDIENCES

Liz Davis, North Maple Street – Ms. Davis thanked the Board for everything you do for the students. She knows you are looking out for all of them. Suffield Vo-Ag is an important program for our students. The process starts in November. She hopes the Board will continue to send 10 students to Suffield Vo-Ag. The tuition price will not change during the school year once it has been set. We send 400 kids to CREC magnet schools. We are busing them one town over to attend Suffield Vo-Ag. This is such a great program. She thanked the Board.

Carrie Barnes, South Meadow Lane – Mrs. Barnes would like to know why we limit the number of students that can attend Suffield Vo-Ag and we don't do that for the magnet schools? What is the difference between these schools and programs.

17. EXECUTIVE SESSION

Mr. Neville moved, seconded by Mr. Peabody that the Enfield Board of Education enters into Executive Session for:

- Matter(s) Related to Personnel – Superintendent's Evaluation & Contract

A vote by **show-of-hands 5-0-0** passed with Mrs. Thurston and Mr. Jonaitis in dissent.

The Board relocated to the Staff Lounge for the Executive Session at 7:50 PM.

18. ADJOURNMENT

Mrs. Thurston moved, seconded by Mrs. LeBlanc to adjourn the Regular Meeting of October 14, 2014.

All ayes, motion passed unanimously.

Meeting stood adjourned at 9:10 PM.

Vincent M. Grady
Secretary
Board of Education

Respectfully Submitted,

Kathy Zalucki, Recording Secretary