

**ENFIELD BOARD OF EDUCATION
ENFIELD, CONNECTICUT
SPECIAL VIRTUAL MEETING**

Date: Wednesday, July 29, 2020

Time: 5:30 PM

Available Live on YouTube

<https://youtu.be/xroLh2MHB9M>

The meeting will also be aired on ETV – Channel 16 the following evening

- 1. Call to Order – 5:30 PM**
- 2. Invocation or Moment of Silence – Walter Kruzel**
- 3. Roll Call**
- 4. Superintendent's Report**
 - a. EPS Reopening Plan**
- 5. New Business:**
 - a. Review & Approve Final Plans for Henry Barnard Roof and Submit Form SCG-042 to the Office of State Construction Grants**
 - b. Approve FY2020/21 School Calendar Revision**
- 6. Board Members' Comments**
- 7. Adjournment**



Date: July 29, 2020
To: Enfield Board of Education
From: Mr. Christopher J. Drezek
Re: Superintendent's Report

- a. **EPS Reopening Plan:** At this time, I will update the Board regarding reopening schools.



Date: July 29, 2020
To: Enfield Board of Education
From: Mr. Christopher J. Drezek
Re: Review & Approve Final Plans for Henry Barnard Roof - State
Project No. 049-0142 RR and Submit Form SCG-042 to Office of
State Construction Grants

Members from the Building committee met on Thursday, July 23rd and are requesting the Board to review and approve the final plans for the Henry Barnard Roof. Enclosed in your packet is the grant commitment letter and Form SCG-042. Chairman Kruzel and Chris Cykley can address any questions from the Board.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding approving the Final Plans for the Henry Barnard Roof – State Project No. 049-0142 RR and submit Form SCG-042 to the Office of State Construction Grants as presented.



Date: July 29, 2020
To: Enfield Board of Education
From: Mr. Christopher J. Drezek
Re: Approve FY2020/21 School Calendar Revision

I will address the need to change the start date for the 2020/21 school year with the Board at this time. Enclosed in your packet is a Draft – Revised Calendar.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate approving the recommended FY2020/21 School Calendar Revision as presented.



DEPARTMENT OF ADMINISTRATIVE SERVICES

July 21, 2020

Mr. Christopher Drezek
Superintendent of Schools
Enfield Public Schools
1010 Enfield Street
Enfield, CT 06082

Dear Mr. Drezek:

Subject: Application and Grant Commitment for a Proposed School Building Project

You have recently submitted a school construction grant application for **Roof Replacement** project at **Henry Barnard School**. Effective **July 20, 2020** should **Enfield** fully comply with all statutory and regulatory school construction procedures and policies, the State of Connecticut approves a grant commitment to reimburse the Town of Enfield **70.71 percent** of eligible final project costs as reported at the end of this project. To the extent that Enfield's cost projection of **\$301,340** accurately reflects final eligible project costs, you can forecast a state grant based on 70.71 percent of that figure. Said reimbursement is based upon your funding authorization date of **March 2, 2020**.

This project has been authorized as a Roof Replacement only. Costs outside the scope of this authorization shall be ineligible for reimbursement

The following identification number has been assigned and must be used on all subsequent submissions relating to this project:

State Project No. 049-0142 RR

NOTE: This grant commitment is subject to plan approval.

This letter does not constitute approval for bid purposes. Effective July 1, 2013, construction projects cannot go to bid until the Department of Administrative Services has approved the final plans and specifications for the projects and the district has received written notice of such approval. If the district requests state acceptance of *local plan review and approval*, the project cannot go to bid until the Department of Administrative Services has approved the local officials' certifications and you have received written notice of such approval.

Mr. Drezek
July 21, 2020
Page 2

Connecticut General Statute, Section 10-284(b) allows the Commissioner of Administrative Services to disapprove a project if construction has not started prior to **July 20, 2022**. Start of construction is defined in Section 10-282 (9) of the Connecticut General Statutes as "the date on which the general construction contract or the first phase thereof, purchase agreement or leasing agreement is signed by the authorized agent of the town or regional school district."

If you have any questions, please contact Robert Ficeto at 860-713-6481.

Sincerely,



Kosta Diamantis
Director
Office of School Construction Grants & Review

cc: Michelle Dixon
Tom Reault
Robert Ficeto
Chris Cykley



Office of School Construction Grants & Review (OSCG&R)

REQUEST FOR REVIEW OF FINAL PLANS
FORM SCG-042

STATUTORY REF.: C.G.S. Sections 10-282, 10-283, 10-291, 10-294, 10-292

DISTRICT NAME: Town of Enfield	FACILITY NAME AND ADDRESS: Henry Barnard Elementary School 27 Shaker Road Enfield, CT 06082	STATE PROJECT NUMBER: 049-0142 RR PHASE NUMBER: 1
-----------------------------------	--	--

Estimated date* to begin construction _August, 2020_ Estimated date to complete construction _September, 2020_

* NOTE: Construction must begin within 2 years of grant commitment date to maintain grant eligibility.

Certification of Approval dates:

	Final Plans & Prof. Cost Estimate	Site Approval (if applicable)
Local Board of Education	/ /	/ /
School Building Committee	/ /	/ /

We hereby certify that these final plans and project manual(s) as prepared for bidding and dated **February 28, 2020**, and the professional cost estimate, completed in accordance with Level 3 of ASTM International Standard E1557, Standard Classification of Building Elements and Related Sitework-UNIFORMAT II for this project, dated **February 28, 2020**, have been reviewed and approved for this project on the dates shown above.

For the Town or Regional Board of Education:

_Walter Kruzel_____**
Chairperson's Name (Type or print) Signature Date

For the School Building Committee:

_Donna Szewczak_____**
Chairperson's Name (Type or print) Signature Date

** Signature dates cannot precede the date on the submitted plans.

For the Project Architect/Engineering Firm:

_Hibbard & Rosa Architects_____
Firm Name (Type or print) Signature Telephone No.

We hereby request a review of the final Project Plans, Project Manual, Ineligible and Limited Eligible Costs Worksheet (ICW) FORM SCG-4000, and professional cost estimate as noted above. Copies of all the above referenced documents are either attached, or available.

_Christopher Drezek_____
Superintendent's Name (Type or print) Signature Date

NOTE: NO PHASE OF THIS SCHOOL CONSTRUCTION PROJECT SHALL GO OUT TO BID, AND NO PURCHASE ORDER OVER \$10,000.00 SHALL BE ISSUED, UNTIL YOU HAVE RECEIVED WRITTEN NOTIFICATION FROM THE STATE DEPARTMENT OF ADMINISTRATIVE SERVICES (DAS) INDICATING APPROVAL OF FINAL PLANS, PROJECT MANUAL, AND COST ESTIMATE.

FORM SCG-042 Request for Review of Final Plans

State Project No. _____

Project Name: _____

Name of Contact Person: _____	Telephone: _____	Date: _____
-------------------------------	------------------	-------------

Certifications of Local Approval:

I certify that I have local jurisdiction over the **State Building Code** and that the plans and project manual dated _____ for the above referenced project comply with all applicable building codes.

Local Building Official's Name

Signature

Date

I certify that I have local jurisdiction over the **State Fire Safety Code** and that the plans and project manual dated _____ for the above referenced project comply with all applicable fire codes.

Local Fire Marshal's Name

Signature

Date

I certify that I have local jurisdiction over the **State Health Code** and that the plans and project manual dated _____ for the above referenced project comply with all applicable health codes.

Local Health Official's Name

Signature

Date

I certify that I have local jurisdiction over **Section 504 of the Rehabilitation Act of 1973**, and the Uniform Federal Accessibility Standards (UFAS). I further certify that the plans and project manual dated _____ for the above referenced project comply with all applicable accessibility codes.

Local Federal 504 Official's Name

Signature

Date

- NOTES:**
- 1.) THE CERTIFICATIONS OF LOCAL APPROVAL NOTED ABOVE MUST BE OBTAINED, AND ARE REQUIRED TO BE PROVIDED, PRIOR TO RECEIVING APPROVAL-TO-BID BY THE STATE DEPARTMENT OF ADMINISTRATIVE SERVICES (DAS) FOR THIS PROJECT. IF THESE CERTIFICATIONS CANNOT BE OBTAINED LOCALLY, PLEASE CONTACT THE DAS, OFFICE OF SCHOOL CONSTRUCTION GRANTS & REVIEW (OSCG&R) FOR ASSISTANCE.
 - 2.) THE OFFICE OF SCHOOL CONSTRUCTION GRANTS & REVIEW (OSCG&R) APPROVED PROJECT PLANS, PROJECT MANUAL AND COST ESTIMATE MUST BE KEPT ON FILE AT THE LOCAL BOARD OF EDUCATION OFFICE UNTIL THE FINAL GRANT PAYMENT HAS BEEN MADE AND THE DAS AUDIT IS COMPLETE ON THIS PROJECT.
 - 3.) ORIGINAL SIGNATURES ARE REQUIRED ON THIS FORM. IF ORIGINAL SIGNATURES ARE NOT AVAILABLE AT THE PLAN REVIEW MEETING, MAIL OR OVERNIGHT DELIVER THIS COMPLETED FORM TO:
The Office of School Construction Grants & Review
450 Columbus Blvd., Suite 1503
Hartford, CT 06103

DRAFT

Staff Professional Learning (PL) Days

August 31
September 1
October 13
November 3
February 12
February 16

Staff Professional Learning (PL)& Early Release Days with Lunch

September 30
October 28
December 9
January 27
March 17
April 28
May 26

Color Code
Full Day PL
Half Day PL
Elem. Conf. & 6-12 Half Day PL

Enfield Public Schools

2020/21 School Calendar

Updated 07-29-20

School Closing Hotline - 860-253-5170
Website - www.enfieldschools.org

Regular School Hours

8:20 - 10:55 Intgr. Pre-K AM
12:15 - 2:46 Intgr. Pre-K PM
8:20 - 2:46 PK STEAM Acad
9:00 - 12:30 Head Start Part Day
8:00 - 4:00 Head Start Full Day
8:30 - 3:30 Head Start Full Day
8:55 - 3:21 - K-2
8:40 - 3:06 - 3-5
7:48 - 2:36 - 6-8
7:26 - 2:02 - 9-12
7:30 - 1:30 - Eagle Academy

Two Hour Delay Hours

Cancelled - Intgr. Pre-K AM
12:15 - 2:46 - Intgr. Pre-K PM
10:20 - 2:46 - PK STEAM Acad.
11:00 - 12:30 - Head Start Part Day
10:00 - 4:00 - Head Start Full Day
10:30 - 3:30 - Head Start Full Day
10:55 - 3:21 - K-2
10:40 - 3:06 - 3-5
9:48 - 2:36 - 6-8
9:26 - 2:02 - 9-12
9:30 - 1:30 - Eagle Academy

Three Hour Delay Hours

Cancelled - Intgr. Pre-K AM
Cancelled - Intgr. Pre-K PM
Cancelled - PK STEAM Acad.
Cancelled - All Head Start Programs
11:55 - 3:21 - K-2
11:40 - 3:06 - 3-5
10:48 - 2:36 - 6-8
10:26 - 2:02 - 9-12
10:30 - 1:30 - Eagle Academy

Early Release Days with Lunch

8:20 - 10:55 - Intgr. Pre-K AM
Cancelled - Intgr. Pre-K PM
8:20 - 12:15 - PK Steam Acad..
9:00 - 10:30 - Head Start Part Day
8:00 - 10:55 - Head Start Full Day
8:30 - 10:55 - Head Start Full Day
8:55 - 1:50 - K-2
8:40 - 1:35 - 3-5
7:48 - 1:00 - 6-8
7:26 - 12:20 - 9-12
7:30 - 12:00 - Eagle Academy

Early Release without Lunch and/or Emergency Closures

- will only be used for emergency school closures
No Out-of-Town Busses
Cancelled - Intgr. Pre-K AM
Cancelled - Intgr. Pre-K PM
Cancelled - PK STEAM Academy
Cancelled - All Head Start Programs
8:55 - 11:50 - K-2
8:40 - 11:35 - 3-5
7:48 - 11:00 - 6-8
7:26 - 10:20 - 9-12
7:30 - 10:30 - Eagle Academy

Last Two Days of School:

The last two days of school will be early Release Days with lunch for grades PK-8

Firm Graduation Date:

June 22, 2021 (185th day)

Approved: 02-11-20
Revised:

AUGUST - 0 Days								SEPTEMBER - 17 Days							
s	m	t	w	th	f	s		s	m	t	w	th	f	s	
						1				<1>	2	3	4	5	
2	3	4	5	6	7	8		6	[7]	*8*	9	10	11	12	
9	10	11	12	13	14	15		13	14	15	16	17	18	19	
16	17	18	19	20	21	22		20	21	22	23	24	25	26	
23	24	25	26	27	28	29		27	28	29	30>				
30	<31>														
<31> Staff PL - NS								<1> Staff PL - NS							
								8 First Day of School							
								[7] Labor Day - NS							
								30> K-12 Early Release & Staff PL							
OCTOBER - 20 Days								NOVEMBER - 17 Days							
s	m	t	w	th	f	s		s	m	t	w	th	f	s	
				1	2	3		1	2	<3>	4	5	6	7	
4	5	6	7	8	9	10		8	9	10>	[11]	12>	13	14	
11	[12]	<13>	14	15	16	17		15	16	17	18	19	20	21	
18	19	20	21	22	23	24		22	23	24	25>	[26]	[27]	28	
25	26	27	28>	29	30	31		29	30						
[12] Columbus Day Observed - NS								<3> Election Day & Staff PL - NS							
<13> Staff PL - NS								4 & 5 - K-5 Evening Elementary Conf.							
28> K-12 Early Release & Staff PL								10>&12> K-5 Early Rel - Elem.After.Con							
								10>&12> 6-12 Early Rel & Staff PL							
								[11] Veteran's Day - NS							
								16 - 6-8 Evening Conferences							
								18 - 6-8 Afternoon Conferences							
								19 - 9-12 Evening Conferences							
								25> Early Release Day							
								[26 - 27] Thanksgiving Break - NS							
JANUARY - 19 Days								FEBRUARY - 17 Days							
s	m	t	w	th	f	s		s	m	t	w	th	f	s	
						[1]	2		1	2	3	4	5	6	
3	4	5	6	7	8	9		7	8	9	10	11	<12>	13	
10	11	12	13	14	15	16		14	[15]	<16>	17	18	19	20	
17	[18]	19	20	21	22	23		21	22	23	24	25	26	27	
24	25	26	27>	28	29	30		28							
31															
[1] New Year's Day - NS								<12> Staff PL - NS							
[18] MLK Day - NS								[15] President's Day - NS							
27> K-12 Early Release & Staff PL								<16> Staff PL - NS							
APRIL - 16 Days								MAY - 20 Days							
s	m	t	w	th	f	s		s	m	t	w	th	f	s	
					[2]	3								1	
4	5	6	7	8	9	10		2	3	4	5	6	7	8	
11	[12]	[13]	[14]	[15]	[16]	17		9	10	11	12	13	14	15	
18	19	20	21	22	23	24		16	17	18	19	20	21	22	
25	26	27	28>	29	30			23	24	25	26>	27	28	29	
								30	[31]						
[2] Good Friday - NS								26> K-12 Early Release & Staff PL							
[12 - 16] Spring Vacation - NS								[31] Memorial Day Observed - N/S							
28> K-12 Early Release & Staff PL															
MARCH - 23 Days								JUNE - 12 Days							
s	m	t	w	th	f	s		s	m	t	w	th	f	s	
1	2	3	4	5	6					1	2	3	4	5	
7	8	9	10	11	12	13		6	7	8	9	10	11	12	
14	15	16	17>	18	19	20		13	14	15	"16"	17	18	19	
21	22	23	24	25	26	27		20	21	22*	23	24	25	26	
28	29	30	31					27	28	29	30				
17> K-12 Early Release & Staff PL															

"16" - 178th Student Day

22* - 185th Student Day - EHS Graduation